

Southern Wiltshire Area Board

AGENDA

Place: Morgans Vale & Woodfalls Village Hall, The Ridge, Woodfalls,
Salisbury, SP5 2HU

Date: Thursday 5 April 2012

Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

Wiltshire Councillors

Richard Britton - (Chairman)	Alderbury and Whiteparish
Chris Devine	Winterslow
Julian Johnson	Downton and Ebbles Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall – (Vice-Chairman)	Redlynch and Landford

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk or Tom Bray (Southern Wiltshire Community Area Manager), Tel: 01722 434252 or (email) tom.bray@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Items to be considered

Time

1. **Welcome and Introductions**(Pages 1 - 2)

7.00pm

2. **Apologies**

3. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

4. **Minutes**(Pages 3 - 20)

To approve and sign as a correct record the minutes of the previous two meetings held on Thursday 2 February and Tuesday 6 March 2012.

5. **Chairman's Announcements**

To receive Chairman's Announcements.

6. **Current Consultations**

To note the attached information on the following current consultations

Consultation	Closing Date	More information
Dog control orders	19 April 2012	Wiltshire Council are proposing to introduce four Dog Control Orders to cover the whole of Wiltshire. These will consolidate and extend existing Orders so that there is consistency across the County.
First Draft Gypsy, Roma and Traveller Rent Arrears Policy 161kb Gypsy, Roma and Traveller Rent Arrears Polic	10 May 2012	Wiltshire Council is seeking to improve its policy on how rent arrears are dealt with, in a firm but sensitive way, when they occur on the sites provided for the Gypsy, Roma and Traveller community around the county. We would welcome constructive comments and views on how our draft of the new policy can meet this objective. If you have any questions regarding the consultation process then please contact John Pearce on 01722 434347 or john.pearce@wiltshire.gov.uk
Mobile Library Route Consultation	11 May 2012	To help us improve mobile library provision we would like to know your views on the mobile schedule planned for your area from July 2012.

		<p>For further details about this service please contact Rebecca Bolton, Outreach Services Manager on 01225 713706 or email mobilelibraries@wiltshire.gov.uk</p>
<p>Voluntary and Community Sector (VCS) Strategy Consultation</p>	11 May 2012	<p>The council regards the VCS as a key partner in delivering its vision for stronger, more resilient communities in Wiltshire. As such the council believes it is strategically important to develop a positive relationship with the VCS. This draft VCS strategy sets out the council's corporate approach to working with and supporting the VCS, in a way that is consistent with the Wiltshire Compact.</p> <p>We are now seeking views from a wide range of VCS organisations and other partners. You can read the full draft strategy document 836kb is available at . You can have your say on the draft strategy by completeing the Voluntary and Community Sector (VCS) Strategy Consultation online survey. You can also email Emma Cooper at vcs@wiltshire.gov.uk</p>
<p>Review of polling districts and polling places within Wiltshire Council</p>	25 May 2012	<p>Wiltshire Council currently has five Parliamentary constituencies – Chippenham, Devizes, North Wiltshire, Salisbury and South West Wiltshire. Each of these constituencies are divided into polling districts for the purpose of allocating electors to polling stations.</p> <p>We are seeking your views on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the polling stations.</p> <p>Review of polling districts and polling places within Wiltshire Council</p> <p>For further information please email elections@wiltshire.gov.uk</p>
<p>Local recycling centres consultation</p>	28 May 2012	<p>Following the success of the new improved waste and recycling collection services in Wiltshire we would welcome your views on how you use existing recycling facilities.</p>
<p>Housing needs survey</p>	Open	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing</p>

		<p>circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk</p> <p>Telephone: 01249 706614</p>
<p>Consultations on Traffic Regulation Orders</p>	Open	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>

7. Issues facing the Community Area as a whole (Pages 21 - 36) 7.15pm

Written Updates attached are:

- NHS
- Neighbourhood Policing Team (NPT)
- Wiltshire Fire and Rescue Service
- CATG update with SIDs changes
- Polling Station Review

A member of the Wiltshire Fire and Rescue Service will provide information on their Integrated Risk Management Plan for 2012 – 15, followed by a voting exercise to obtain people's views.

You are reminded that the first place to raise issues which only concern one settlement is the Issue System.

8. An Update on R2 Funding (Pages 37 - 48) 7.45pm

To receive information on changes to R2 funding and current funds available by parish.

Officer: Sally Canter, Head of Admin & Technical Support

9. Area Board Review of 2011/12 (Pages 49 - 58) 8.05pm

To receive a review of 2011/12 from the Community Area Manager.

Officer: Tom Bray, Community Area Manager

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| 10. Community Plan Action Plan (Pages 59 - 70) | 8.15pm |
| <p>To consider the action plan developed as a result of our JSA event and Community Plan.</p> <p>It is important that you find a couple of minutes before the meeting to have a look through the action points.</p> | |
| 11. Area Board Themes for 2012/13 | 8.25pm |
| <p>To determine Area Board Themes for 2012/13 using interactive voting handsets. One theme will be selected as the Area Board Theme for 2012/13.</p> <p>The broad themes that have emerged so far are focusing around:</p> <ul style="list-style-type: none">• Footpaths• Community Safety• Youth Transport• Vulnerable Families• Domestic Violence• Volunteering <p>If you think there are other themes that could be included in this list please contact the Community Area Manager by 4 April 2012. You should include supporting information outlining why this theme should be considered.</p> <p>Email: tom.bray@wiltshire.gov.uk</p> | |
| 12. Street Lights Switch Off - Winterslow (Pages 71 - 72) | 8.40pm |
| <p>To consider the attached report detailing an application from Winterslow Parish Council to switch off some street lighting.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p> | |
| 13. Application to Release R2 Funds (Pages 73 - 74) | |
| <p>To consider the attached report regarding the release of R2 funding (over £30k) to Downton Parish Council for the Skatepark project.</p> | |
| 14. Your Local Issues | |
| <p>To note the attached report detailing the progress of Local Issues in the Community Area.</p> <p><i>Officer: Tom Bray, Community Area Manager</i></p> | |

15. **Community Area Grants**(Pages 75 - 96)

8.50pm

The Board will consider 3 applications for funding from the Community Area Grant Scheme.

Officer: Tom Bray, Community Area Manager

16. **Close**(Pages 97 - 98)

9.00pm

A copy of the Forward Plan is attached for information.

Future Meeting Dates

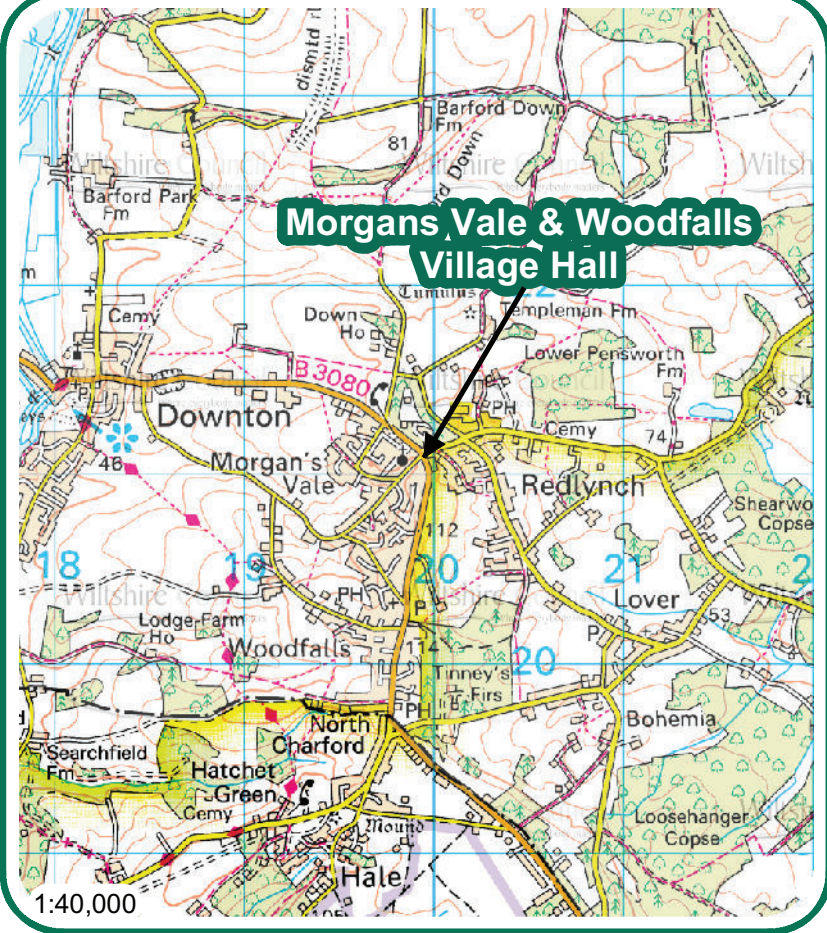
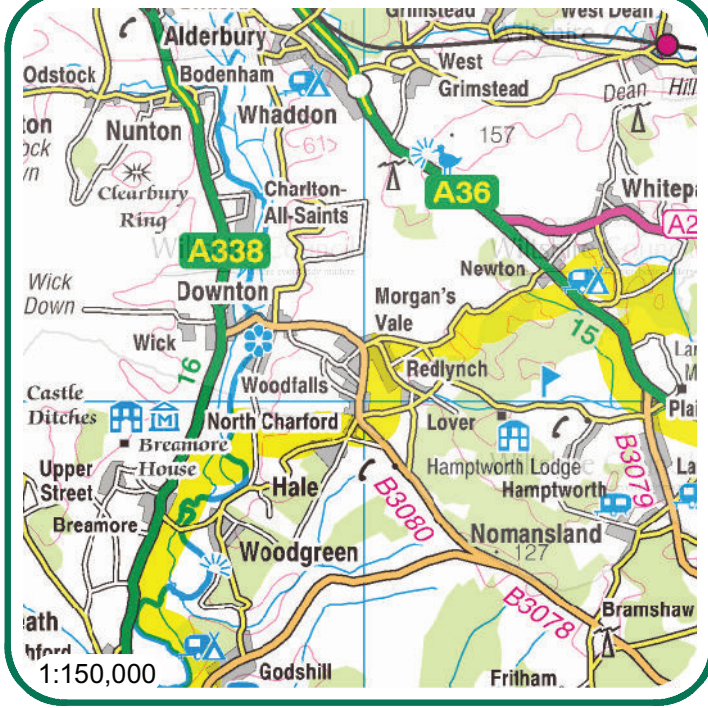
Thursday, 7 June 2012
7.00pm
Coombe Bissett Village Hall

Thursday, 26 July 2012
7.00pm
Alderbury Village Hall

Thursday, 27 September 2012
7.00pm
Pitton Village Hall

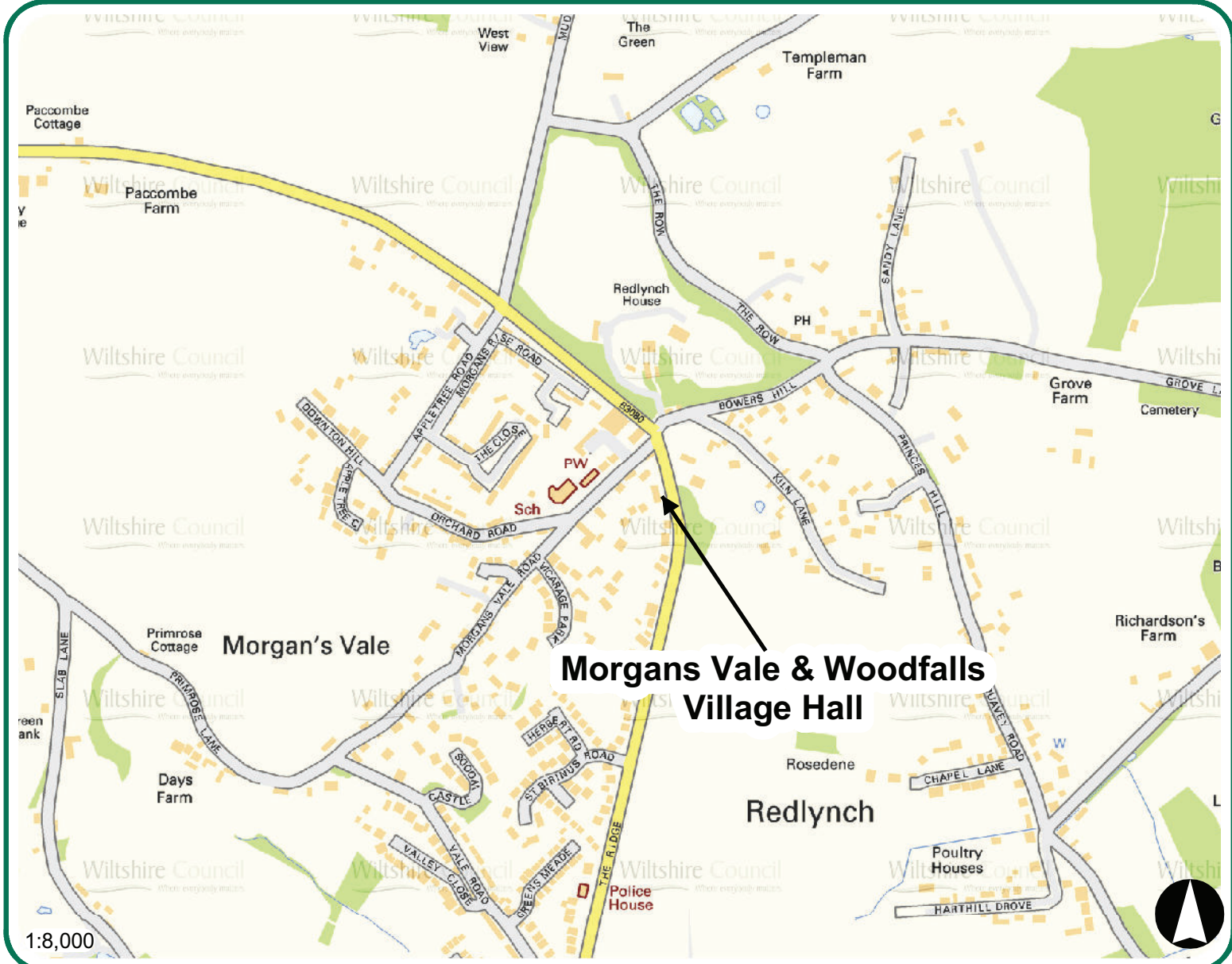
Thursday, 29 November 2012
7.00pm
Trafalgar School, Downton

Thursday, 31 January 2013
7.00pm
Winterslow Village Hall



Morgans Vale & Woodfalls Village Hall
The Ridge
Woodfalls
Wiltshire
SP5 2HU

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Winterslow Village Hall, Middleton Road, Winterslow, SP5 1PQ
Date: 2 February 2012
Start Time: 7.00 pm
Finish Time: 9.48 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan, Cllr Christopher Devine, Cllr Julian Johnson

Cllr John Noeken, Cabinet member for Resources

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Service Director - Waste Management
Matthew Woolford, Media Relations Manager
Tony Nye, Youth Services Coordinator

Town and Parish Councillors

Alderbury Parish Council – A Newbery
Clarendon Park Parish Council – K Rodger
Downton Parish Council – S Barnhurst – Davies, B Cornish, J Brown, F Fillingham,
C Hall, S Lacey, J Whitmarsh
Firsdown Parish Council – M Bishop, B Edgeley & M Villis
Landford Parish Council – J Martin,
Laverstock and Ford Parish Council - R Champion, V McLennan
Pitton and Farley Parish Council – K Lowndes & C Purves
Redlynch Parish Council – K Budworth & D Trick

West Dean Parish Council – P Hargrave & H Urquhart
Winterslow Parish Council - D Newton & P Robinson

Partners

Wiltshire Police – Inspector Andy Noble & Sergeant Dean Garvin

Total in attendance: 62

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board and thanked Cabinet member Councillor John Noeken for joining the meeting.</p> <p>As there were several new faces in the room, the Councillors and Officers on the top table introduced themselves.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Mike Franklin – Wiltshire Fire & Rescue Service
3.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 5 December 2011, were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
5.	<p><u>Chairman's Announcements</u></p> <p><u>The Localism Act 2011</u> Information was attached to the agenda, which included links to further documents. The Chairman added that in his view the documents contained many broad statements which may be confusing to some people, he advised that until more detailed information was available people should not get too concerned about the implications. As and when more information was provided to the Board it would be circulated.</p> <p><u>Wiltshire Police Authority</u> Wiltshire Police Authority, working with the Community Foundation for Wiltshire and Swindon, has established a fund to help local groups address crime and anti-social behaviour, and improve personal and community security.</p> <p>The funds arise from the proceeds of the disposal of unclaimed property, which is usually around £25,000 per annum. The Trustees are particularly keen to support projects which seek to bring communities together to tackle local issues improving trust and understanding, and welcomes projects which offer a new or</p>

	<p>innovative approach. We would expect that applications would focus on one or more of the following areas.</p> <ul style="list-style-type: none"> • Anti-social behaviour • Crime in local neighbourhoods • Drug and alcohol related crime • Reducing re-offending • Violence against women and girls • Youth crime <p>Applications of up to £3,000 are being invited. The closing date for applications to be submitted is 16 February 2012. For further information please visit The Community Foundation website at www.wscf.org.uk or telephone the grant team on 01380 729284.</p> <p><u>Wiltshire Core Strategy</u> Two documents had recently been published, the Wiltshire Core Strategy would be going to Full Council on 7 February 2012, following that the documents would be available in all Wiltshire libraries for consultation.</p>
6.	<p><u>Current Consultations</u></p> <p>The Board noted the information on current consultations, as detailed in the agenda, the Chairman drew attention to the link to the consultation portal, where further information could be obtained. http://consult.wiltshire.gov.uk/portal</p> <p>Phil Matthews, Chairman of the Wiltshire Involvement Network informed the Board that there would be a Local Health Watch workshop in February, the date would be made available once it had been confirmed.</p>
7.	<p><u>Cabinet Representative</u></p> <p>Councillor John Noeken, Cabinet member for Resources explained that over the last year many of his areas of responsibility had been through great change and improvement as Wiltshire Council was committed to providing a good quality service to the public and value for money.</p> <p><u>Potholes</u> One major improvement due to be implemented shortly was the way in which potholes were dealt with. There would be a new application for mobile phones which would allow the user to take a photo of the pothole and send it in to be logged. This would provide the council with the GPS location and visual details of the hole.</p> <p><u>Staffing Levels</u> There had been a reduction of about 700 members of staff. One corporate</p>

	<p>Director and the Chief Executive posts had been removed. Pay and conditions had now been renegotiated so the the council only had one scheme, rather than the five different schemes which it had when it became a unitary council. Savings made would be reinvested into frontline services.</p> <p><u>Property</u> The majority of the smaller council owned office properties around the County would be disposed of, with the aim of having all staff working from the four main hubs. (It has now been confirmed as part of the Budget setting proposals that the Browfort Hub at Devizes and a number of other buildings will be disposed of later during 2012/2013).</p> <p>Questions and Comments included:</p> <ul style="list-style-type: none"> • Would the disposal of the buildings be at market value or as Community Asset Transfers (CAT)? <u>Answer:</u> The Council had been approached by businesses who were interested in particular properties, these enquiries were being investigated. Some buildings would not be disposed of under the CAT scheme as the funds from the sales of these properties would be used on the creation of the new campus buildings around the county. • Councillor Johnson had attended the public Budget presentation in Salisbury the previous week and commented that it had been delivered in clear English and easy to understand. <p>The Chairman thanked Councillor Noeken for attending the meeting.</p>
8.	<p><u>What should the Area Board be doing in 2012/13?</u></p> <p>In 2011/12 the Area Board consulted residents on its theme for the year. Local employment emerged as the main theme and projects such as Job Clubs had emerged as a result of this theme.</p> <p>Between now and April, the Area Board wants to explore potential projects that it can look to champion in 2012/13. The paper attached to the agenda sets out how the Board proposes to work with communities to identify these projects and highlights some of the ideas emerging already.</p> <p>Two ideas for consideration are:</p> <p>A Focus on Footpaths Footpaths link our communities and straddle parish boundaries. They offer a wide range of opportunities for local projects offering potential economic, health and social benefits.</p> <ul style="list-style-type: none"> • Coordinating between different communities who manage the paths

	<ul style="list-style-type: none"> • Protecting and maintaining footpaths with volunteers • Publicising footpaths for recreational and healthy activities for local residents. • Linking them up local businesses such as pubs to promote a “Southern Wiltshire Walks” recreational guide. <p>A Focus on Community Safety</p> <p>The Area Board would like to see a better working relationship between all the people involved in making our communities safe. Neighbourhood Watch schemes should be more active and more closely linked with other “watch” schemes locally. They also need closer links with the Parish Councils who should nominate a lead member for Community Safety who would oversee local coordination of the community safety initiatives in their parish and liaise with the Neighbourhood Policing Teams.</p> <p>To achieve this the Area Board could:</p> <ul style="list-style-type: none"> • Work with the NPT/PC to host a local event to bring together all those interested in community safety. • Ask PCs to nominate a lead member who would champion community safety issues. <p>The Chairman asked people to consider these two themes and to feedback any other ideas to the Board.</p> <p><u>Community Planning Event 6 March 2012</u></p> <p>On 6 March 2012, the Southern Wiltshire Area Board would be hosting a special evening to bring together the key people in the Southern Wiltshire area for discussion and debate.</p> <p>Recently published community statistics from the Joint Strategic Assessment (JSA) will be presented. Findings from this can then be linked to themes in the current version of Southern Wiltshire Community Plan 2010 – 15, with the aim of refreshing it.</p> <p>Further details of this event will be circulated by Tom Bray in due course.</p>
9.	<p><u>Speed Indicator Device (SID) Programme</u></p> <p>Tom Bray, Community Area Manager explained that a deployment programme for the community area SID had been devised for the next 12 months, a copy of this was attached to the agenda along with a report. Changes to the proposed programme can be made through discussions at the Community Area Transport Group. The Board members were then asked to vote on the recommendations.</p>

	<p><u>Decision</u> The Southern Wiltshire Area Board agreed:</p> <ol style="list-style-type: none"> 1. To the Speed Indicator Device (SID) allocation programme for 2012/13 as set out in the officers report attached to the agenda. 2. To delegate to the Community Area Transport Group responsibility for future discussions and recommendations on changes to the deployment programme of the SID. Any recommendations would then come to the next Area Board for ratification. <p><u>Comments and Questions:</u></p> <ul style="list-style-type: none"> • Pitton & Farley Parish Council had distributed their 30mph wheelie bin stickers three weeks earlier, to find that there had been poor take up of the scheme. <u>Answer:</u> The Chairman suggested that perhaps the parish council could carry out a more rigorous promotion of the scheme. • Councillor McLennan noted that people were putting the wheelie bins out with the stickers facing the correct way, after the refuse collection had taken place, the workers were not putting all of the bins back in the same position, which resulted in the stickers not being on view. <u>Answer:</u> Tracy Carter agreed to take this comment back to the Waste collection team.
10.	<p><u>Fortnightly Waste Collection</u></p> <p>Tracy Carter, Service Director for Waste Management gave an update on the changes to the waste collection service due to be implemented in March 2012, this included:</p> <ul style="list-style-type: none"> • Once the fortnightly household waste and recycling collection service is in place, a projection showed that Wiltshire could achieve a 50% recycling rate. • The green lidded bins for the opt in garden waste collection service would be delivered from 5 March in the south to those households who registered before September 2011. • The fortnightly collection service of household waste would commence on 26 March 2012. • A schedule of collection days and dates for the new services would be sent to each household from 5 March. <p>Questions and Comments:</p> <ul style="list-style-type: none"> • Can you confirm whether we can put shredded paper into the blue lidded bins? <u>Answer:</u> Yes, shredded paper and brown paper can be included in the plastic bottle and cardboard bin.

	<ul style="list-style-type: none"> • Why are the public waste bins on the pavements emptied on an erratic basis rather than on a regular schedule; when the household waste collection lorry visits? <u>Answer:</u> Those bins tend to be emptied using a different vehicle, as they have a different purpose than the household bins, however if a public waste bin is seen to be in need of emptying, people could call 0300 456 0100. Note: this has been investigated further since the meeting took place. Residents can report a full litter bin using an on-line form on the Wiltshire Council Website. The waste and recycling collection service are working with colleagues from street scene to try to improve delivery of this service. • A resident who lived in a terrace property asked if they would be able to continue to use black sacks to dispose of their rubbish, as they did not have any room to store a wheeled bin? <u>Answer:</u> Yes this service will continue for those households who cannot store a wheeled bin. Stickers will be issued to indicate that the sacks contain household waste. But those residents who would like a wheeled bin can request one. • Will there be a £1,000 fine for households whose bin lid does not close on collection day, due to too much waste being stored in it? <u>Answer:</u> There is a government consultation at the moment to look at the level of fines. In order for the bins to be loaded and lifted safely the lids need to be closed. Wiltshire Council's approach is to work with residents to ensure they can manage with the services provided. Tracy agreed to send the details of the consultation to Cllr Devine. • When recycling glass bottles, 90% of the cost comes from melting the glass, are there any initiatives to recycle used bottles whole for reuse? <u>Answer:</u> The council would always promote reusing before recycling , however the companies which use glass must find it more financially viable to recycle than to reuse, otherwise they would introduce initiatives for the return of bottles. <p>Tracy agreed to speak to anyone wishing to ask further questions either after the meeting or in response to emailed questions.</p>
11.	<p><u>2012 A Year of Celebration</u></p> <p>Matthew Woolford, Communications Account Manager gave a presentation detailing information on the two key events to be held in Salisbury in 2012, the first is in May to celebrate the Queen's Diamond Jubilee in Cathedral Close, Salisbury and the second on 11 July, in Hudson's Field to celebrate the Olympics.</p> <p><u>Queens Diamond Jubilee – May 2012</u></p> <p>Each Area Board has been invited to host a jousting style tent in Cathedral Close in which they can 'showcase' their history and provide examples of</p>

	<p>community initiatives which make their area unique.</p> <p><u>Olympic Celebrations – 11 July 2012</u> Events for Salisbury and will include a one-day business and community festival, a Business breakfast event, a main stage Music event and a Salisbury evening event.</p> <p><u>2012 Is an opportunity to showcase local talent</u> There is an opportunity for local acts and talents to perform on stage at the Hudson’s Field event. If you know a band, a dance group or even a dancing dog, who would be interested, get them to upload a clip of themselves to YouTube, then email the link to 2012celebrations@wiltshire.gov.uk for our Shine 4 Wiltshire competition, closing date 26 February.</p> <p>The links will then be uploaded on to www.facebook.com/Wiltshire2012 on 29 February where the public will vote. The winner will perform as the support act to a national headline act on 11 July at Hudson’s field.</p> <p>A toolkit is available to parish councils and community groups who are planning a community event, which contains useful information and some Do’s and Don’ts. These were available at the meeting but can be obtained from Matthew by contacting matthew.woolford@wiltshire.gov.uk</p> <p>Councillor McLennan asked if the last part of the Olympic route could be influenced at all, as he suggested a trip past the schools in Laverstock would produce an audience of 1000 school children.</p> <p><u>Answer:</u> LOGOG were the organisers of the route, there was not a huge amount of local influence over how the route was set. Inspector Noble added that there were counter terrorism implications involved when considering the route.</p> <p>The Chairman thanked Matthew for attending and informed everyone that he and Matthew had been discussing holding a special event for parish councils on using social media to involve residents.</p>
12.	<p><u>Councillor Bid - Old Sarum Community Room</u></p> <p>The Board considered a bid from Councillor McLennan, to allocate £5,000 of funding to a project at the Old Sarum Community Room, as detailed in the report attached to the agenda.</p> <p>Councillor McLennan gave some background information to the project. The Board then considered the bid and voted:</p> <p><u>Decision</u> The Southern Wiltshire Area Board agreed to allocate £5000 towards the running of the Old Sarum Community Room (OSCR) subject to:</p>

	<p>a) The funding is to be used solely to support the core running costs of the OSCR eg. rent and insurance.</p> <p>b) The itemized expenditure be reported to the Community Area Manager.</p>
13.	<p><u>Updates from Partners, the Community Area and Wiltshire Council</u></p> <p><u>Job Clubs</u> There had been a great start to the Downton Job Club, three volunteers had come forward and were now helping run the club by sharing their knowledge and experience. More volunteers were sought for the Old Sarum Job Club, to help run this and make it a success like in Downton. Any one interested should contact Tom Bray, Community Area Manager by email at tom.bray@wiltshire.gov.uk or by phone on 01722 434252.</p> <p><u>Community Asset Transfer (CAT)</u> At the last meeting of the Board, a CAT application made by Redlynch Parish Council had been deferred pending a further meeting between Redlynch and Downton Parish Councils. An initial meeting between representatives from each parish council and the local Wiltshire Council members had taken place. Further discussion at each parish's next council meeting was planned; following this an update would be brought back to the next Area Board meeting.</p> <p><u>Village Design Statement (VDS) West Dean</u> The audit report carried out by the Chairman, Councillor Britton had been missed off the agenda. The Community Area Manager agreed to circulate the document to the Board members the following day for their comments.</p> <p>Councillor Britton added that the VDS document appeared to be a genuine reflection of residents' views.</p> <p><u>Decision</u> The Southern Wiltshire Area Board approved the West Dean VDS document as having been produced through an all-inclusive consultation process. Subject to any comments from members over the next five days the Audit report could be forwarded to Wiltshire Council to support the adoption of the VDS.</p> <p>At the previous Board meeting the Chairman had requested that the Cabinet member provide a formal statement on what was happening with VDS documents. He had since been informed that Wiltshire Council would be appointing an officer to look at VDS's and to process them for adoption.</p> <p><u>Young People</u></p>

Councillor Randall had attended the first meeting of the Southern Wiltshire Youth Advisory Group (YAG), which was part of a pilot scheme.. This would be a forum for young people to debate issues and bring things to the area board. Councillor Randall and Tom Bray, would work towards developing a link between the YAG and the Area Board. Councillor Randall added that it would be beneficial in the future for the YAB to advise the Board on their views on topical issues, such as funding applications.

Police

Inspector Andy Noble urged people planning Silver Jubilee and Olympic events to use the toolkit which had been produced by the Council. The police had limited capacity to assist in such events due to wider commitments to the official large scale events planned around the county. He also gave the following updates:

- Wiltshire Police Authority was conducting a consultation to gather views and concerns relating to the transition in November from a Police Authority to an elected Police and Crime Commissioner.
- Neighbourhood Policing Teams - New PCSO Rachel Gunn, in Alderbury had nearly completed her training, and would soon be starting her role in the area. PCSO Kim Weston would be leaving soon to become a full time police officer.
- There had been an upturn of acquisitive crimes such as cars being broken into, rural crimes involving outbuildings and metal thefts. The Police were targeting two families and had made 5 arrests this week.
- The Police had seized over £100,000 of stolen metal and £50,000 of cash during raids which had been aided by close working with various partner organisations including Wiltshire Council.
- Attempts had been made to tackle ongoing antisocial behaviour (ASB) problems at Spider Island with the assistance of a tasking group involving the local residents, parish council, local councillor, the ASB reduction officer and housing officers. An update on the progress of this would be provided at the next Board meeting.

Councillor McLennan asked if the long standing issue of cars driving on the verges and pavements of Church Road at school pick up time could be revisited by the police, as he had not seen officers in the area for some time. Answer: Inspector Noble agreed to feed the comment back to the Neighbourhood Policing Team for Laverstock and to liaise with the Council's parking enforcement team.

Wiltshire Fire Authority

Councillor Devine had attended a pre-budget meeting the previous week. He added that it was unlikely there would be an increase to the precept this year.

	<p>Written updates attached to the agenda were noted.</p>
<p>14.</p>	<p><u>Local Issues Update</u></p> <p>The Chairman asked Tom Bray, Community Area Manager to include fuller information in the report table attached to the agenda and on the Issue System. This information can be viewed online by clicking on the link below.</p> <p>http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php</p> <p>Councillor McLennan raised an issue regarding the new housing development at Old Sarum. He had been approached by Persimmon Homes who were seeking his views on the inclusion of 200 more homes on top of the 674 that were being built. . Councillor McLennan asked for the Boards support in challenging Persimmons over the matter.</p> <p>The Chairman felt this issue was a planning matter which therefore fell outside the Board’s remit. However, he felt sure the Board would consider any precise proposal from Councillor McLennan.</p>
<p>15.</p>	<p><u>Community Area Grants</u></p> <p>The Board considered eight applications for funding from the Community Area Grant Scheme. Applicants present were invited to speak in support of their application. After discussion Board members voted on each application in turn.</p> <p><u>Decision</u> Downton Parish Council was awarded £5,000 towards their Skate Park Project. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12, demonstrates a link to the Community Plan 2010 – 15, as detailed in the officer’s report and would be a valuable addition to the facilities for young people in the community.</i></p> <p><u>Decision</u> Winterslow Play Day Committee was awarded £1,464 towards their Play Day 2012 activities project. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p> <p><u>Decision</u> Barry’s Field Sports Ground was awarded £656 towards the purchase of some tables for community use in the centre. <i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12 and</i></p>

	<p><i>demonstrates a link to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p> <p><u>Decision</u> Circular Arts was awarded £1,000 towards the Sunshine Project – workshops for elderly people.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12 and would provide community developments linked to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p> <p><u>Decision</u> Whiteparish Youth Group was awarded £3,700 towards the purchase of equipment for the group.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p> <p><u>Decision</u> Friends of Downton Queen’s Diamond Jubilee was awarded £1,204 towards their project to put on a public celebration event in June 2012.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12 and supports the Council’s objectives of promoting community events to celebrate the Diamond Jubilee.</i></p> <p><u>Decision</u> Redlynch Village Hall Committee was awarded £1,500 towards the purchase of a staging unit for use at the hall.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p> <p><u>Decision</u> Riverbourne Community Farm was awarded £2,400 towards the installation of new flooring for the straw bale classroom project at the farm.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2011/12 and demonstrates a link to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p>
16.	<u>Evaluation and Close</u>

	<p>The Chairman thanked everyone for coming and closed the meeting.</p>
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	<p>The next meeting of the Area Board will be on Thursday 5 April 2012, 7.00pm at Morgans Vale and Woodfalls Village Hall.</p>
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MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Trafalgar School, Breamore Road, Downton, SP5 3HN
Date: 6 March 2012
Start Time: 8.50pm
Finish Time: 9.05pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or

(e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan and Cllr Julian Johnson

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Area Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Service Director - Waste Management

Total in attendance: 70

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome</u></p> <p>Following the Community Planning Event which had just taken place, the Chairman, Councillor Richard Britton opened the extraordinary meeting of the Southern Wiltshire Area Board.</p>
2.	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Councillor Chris Devine
3.	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4.	<p><u>Allocation of Funding for current Projects.</u></p> <p>The Area Board considered funding the following:</p> <p><u>Job Club Development</u> An allocation of £1,750 towards promotional materials, information booklets and a web presence.</p> <p><u>Decision</u> The Southern Wiltshire Area Board agreed to allocate £1,750 of funds from the 2011/12 budget, towards Job Club Development.</p> <p><u>Jubilee Event – 1st May 2012</u> The Area Board will be participating in a Diamond Jubilee event on 1st May which will take place in Cathedral Close, focused around the Magna Carter. The Area Board is currently working with Parishes to identify appropriate displays and participants for the event.</p> <p>The Area Board recognises that some of the participants will require support funding to bring their displays and activities, and also recognises that the event might also incur some support costs if funding is not realised. Therefore it is recommended that the Area Board set aside £1,500 for the event.</p> <p><u>Decision</u> The Southern Wiltshire Area Board agreed to set aside £1,500 towards the Jubilee event on 1st May 2012.</p>

	<p><u>Community Area Grant</u> The Board considered the application for funding from the Community Area Grant Scheme from the East Grimstead Diamond Jubilee Pig Roast Committee.</p> <p><u>Decision</u> East Grimstead Diamond Jubilee Pig Roast Committee was awarded £350 towards their Jubilee celebratory event and the purchase of memorabilia plates or mugs for children in the village.</p>
5.	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the Southern Wiltshire Area Board will be on Thursday 5th April 2012, 7.00pm at Morgans Vale and Woodfalls Village Hall.</p>

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NHS Update – March 2012

Are you looking for an NHS dentist?

It's a lot easier to see an NHS dentist than you might think. In fact, there are lots of NHS dentists throughout Wiltshire who are taking on new NHS patients now, and it's very simple to make an appointment. Call the NHS Wiltshire Dental Helpline number for more information: **0845 7581926** or go to: www.nhs.uk

Bladder and kidney cancer awareness campaign launches

Bladder and kidney cancer kill more than 7,000 people in England every year - that's 20 people every day, or almost one person every hour. But cancer experts believe that with earlier diagnosis 1,000 lives could be saved each year if patients recognised the possible symptoms and visited their GP straight away.

In Bristol, Bath, North Somerset, Somerset, South Gloucestershire and Wiltshire, Primary Care Trusts have received a £245,000 investment from the Department of Health to raise awareness of the symptoms of bladder and kidney cancer and more importantly, to take action if people have them. The campaign is called "Blood in your pee?" and posters and leaflets will be sent to all GP surgeries to raise awareness of symptoms and to encourage people to speak to their doctor.

In Wiltshire, mortality rates from both kidney and bladder cancer are very similar to those for England as a whole, with four deaths from kidney cancer per 100,000 population in 2007-9, and five deaths from bladder cancer per 100,000 population over the same period. The number of deaths in Wiltshire could be reduced if people identify and act on the signs of bladder and kidney cancer, and get an early diagnosis.

The most common symptom of both bladder and kidney cancer is blood in the urine, which is not necessarily painful and can come and go. Anyone who notices they are passing blood in their urine should contact their GP. Other symptoms of bladder cancer include the need to pass urine very often and / or very suddenly, and pain when passing urine. Other symptoms of kidney cancer can include painful spasms in the ureters or the bladder caused by blood clots, a lump in the area of the kidney, a dull pain in the side and a persistently high temperature, which can include night sweats, tiredness and weight loss. If people are experiencing any of these symptoms they should see their doctor.

Board Meeting

The next Board meeting will be held on 28 March 2012 at Dorothy House, Winsley, Bradford on Avon, BA15 2LE. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information please email communications@wiltshire.nhs.uk

April update

Summary Care Record – your emergency care summary

The NHS in England is introducing the Summary Care Record, which will be used by doctors and nurses in the event of unscheduled or emergency care. The record will contain information about any medicines you are taking, allergies you suffer from and any bad reactions to medicines you have had, to ensure those caring for you have enough information to treat you safely. It is already being used successfully in many parts of the country and will affect the whole of the patient population of Wiltshire. More information is below:

People in Wiltshire will receive letters with information and a leaflet about the Summary Care Record from 16th April onwards.

The Summary Care Record can be very useful to health staff – particularly if you are taken ill or have an accident in an area where you do not live. Healthcare staff will be able to check your information so that they know what will be the best way to treat you if, for instance, you are allergic to a particular medicine.

Healthcare staff who can see your Summary Care Record:

- Need to be directly involved in caring for you;
- Need to have a smartcard with a chip and passcode (like a bank card and PIN)
- Will only see the information they need to do their job and
- Will have their details recorded

By law, everyone working for the NHS, or on behalf of the NHS, must respect your confidentiality and keep all information about you secure – and more information about this is contained in the leaflet you will receive.

As a patient you have a choice:

- **Yes I would like a Summary Care Record** – you do not need to do anything when you receive your letter, and a Summary Care Record will be created for you. If you have an accident, or need some emergency or unscheduled healthcare, healthcare staff will ask your permission before they look at your record, except in certain circumstances (for example if you are unconscious).
- **No I do not want a Summary Care Record** – a freepost opt out form will be included with your letter. **This form should be completed, sealed and returned, or alternatively you can hand it into your GP practice.** Additional copies of the opt out form can be picked up from your GP practice or requested from the dedicated NHS Summary Care Record Information line on **0300 123 3020.**

If you feel you would like more information to help you decide, you can telephone the dedicated NHS Summary Care Record Information Line on **0300 123 3020** or visit the website at **www.nhscarerecords.nhs.uk**, where you can find information in other formats and languages.

You can choose not to have a Summary Care Record and you can change your mind at any time by informing your GP practice.

If you are a parent or guardian of a child under 16 then you may wish to discuss this with them – they will automatically receive a Summary Care Record unless you opt them out.

Your Summary Care Record will be created over the next six months from receipt of your letter; if you choose not to have a Summary Care Record then you need to send the opt-out form back within 12 weeks from the date of your letter.

If you do nothing the NHS will assume that you are happy and create a Summary Care Record for you.

NHS Continuing Healthcare

Introduction of deadlines for requests for assessments of eligibility for cases during the period 2004-2012

On 15 March 2012, the Department of Health announced the introduction of deadlines for new cases which require assessment of eligibility for NHS Continuing Healthcare funding.

The deadlines apply to previously un-assessed periods of care, which occurred in the following time periods:

Period	Deadline
1 April 2004 – 30 September 2007	30 September 2012
1 October 2007 – 31 March 2011	30 September 2012
1 April 2011 – 31 March 2012	31 March 2013

If you think that this affects you or a family member, please contact the Continuing Healthcare Team at NHS Wiltshire for further information on how to notify the PCT of a request for assessment of eligibility. This notification should be given within the deadlines above. Some cases may be accepted after the dates outlined above if there are exceptional circumstances for doing so.

Contact the CHC team at NHS Wiltshire on **01380 733865** or **chcoffice@wiltshire.nhs.uk**

Community Area Board – Partners Update

Wiltshire Fire & Rescue Service

The Need for Change

The risks that Wiltshire Fire and Rescue Service face are changing, from a reduction in our budget, through the increased housing within Wiltshire to the type of incidents that we respond to on a daily basis.

Our goal is to meet these challenges and provide an improved service to you in the most effective and efficient way possible.

Areas of Change

To achieve this goal, we have reviewed how we provide the service today and how we should be providing that service to you in the future. We have come up with five proposals that will expand our ability to respond to incidents, enhance the knowledge and skills of our staff and reduces the overall cost of the Service to you, the taxpayer.

This briefing note sets out the proposals but we also need your help.

This is your service and we would like your opinion on what we plan to do.

Wiltshire Fire & Rescue Service Proposals

We are proposing the following options:

1. To alter the way we employ firefighters on the Retained Duty System (on-call staff) to guarantee availability and to provide a sustainable system.
2. To alter the way we crew stations to relocate staff throughout the county to create communities of stations to manage increased risk presented by future developments.
3. To alter the shift times of operational staff to occur outside of incident peak hours.
4. To alter duty systems to provide enhanced cover (for example: Westlea will have an immediate response at night).
5. To relocate specialist vehicles to provide suitable and sustainable arrangements.

We would welcome your opinion on these changes and this can be done in a number of ways. You can register as a stakeholder and receive a survey to complete, you can view the consultation document and comment using the supplied e-mail address or you can view the proposals and complete the survey that will be provided at the meeting.

Electronically: consultation@wiltsfire.gov.uk

Telephone: 01380731114

Post: Scott Taylor (Public Consultation Lead) Manor House, Potterne,
Wiltshire SN10 5PP

Report to	Southern Wiltshire Area Board
Date of Meeting	5 April 2012
Title of Report	Community Area Transport Group Update

Purpose of the report:

1. To update the Board on the outcomes of the Community Area Transport Group meeting on 14 March 2012.
2. To endorse the agreed SID deployment programme, submissions for the C & Unclassified Speed Limit Review and the selected priorities as agreed in the CATG minutes below.

CATG Minutes

14 March: The Hub, Wyvern

Richard Britton – Cllr: Alderbury & Whiteparish Division - chaired the meeting.

Tom Bray – Wiltshire Council, Community Area Manager - took notes.

David Trick – Redlynch PC

Leo Randall – Cllr: Landford & Redlynch Division

Chris Devine – Cllr: Winterslow Division

Jane Copley – Alderbury PC

Clare Churchill – Alderbury PC

Catherine Purves – Pitton & Farley PC

Chris Clark – Wiltshire Council – Local Highways Manager

Ian McLennan – Cllr: Laverstock, Ford and Old Sarum Division

Virginia McLennan – Laverstock & Ford PC

David Law – Laverstock & Ford PC

Alan Hotchkiss – Laverstock & Ford Parish Plan – Transport Group

Tom Gardner – Wiltshire Council, Senior Highways Engineer

Brian Edgeley – Firsdown PC

1. Update on current schemes from 2011/12.

Tom G reported that the **Charlton All-Saints scheme** is due for construction in May 2012 and discussions were taking place with the landowner around access issue to the land off Church Rd.

David T, Redlynch PC confirmed that the parish would like to withdraw the informal **crossing point project on The Ridge**. It was due to the fact that this would cause a loss of parking for the shop and also a formal crossing point, which gives pedestrians right of way, is the preferred option for safety reasons. It was acknowledged that a crossing point at this location has been needed for some time and most recently it

has been requested by the school children. However, it has always proven difficult to provide a crossing at this point due to the location of the shop.

The other 3 schemes are now completed.

Crossing on Middleton Rd, Winterslow	£3,671 (£500 from the PC)	Completed
Yellow lining on Odstock Rd near Hospital entrance	£4,500 (CATG £1125)	Completed
Extension to footway on C12, Odstock	£6,500 (£2,500 from the PC)	Completed

2. SID Deployment Programme

The meeting considered the SID deployment programme. Tom B updated the group about his mistake in including The Flood, Winterslow in the original programme. The actual metrocount results for this route were lower than 30mph. It was suggested that the gap that this created could be filled by a 'floating' or ad-hoc deployment of a SID to a site. This was agreed by the meeting at would be reviewed on a 6 month basis.

The revised deployment programme was agreed below:

Wk	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Ad-hoc site: Milford Mill Road 25m S of Nursing Home													
			Redlynch B3080 (Folly End Drive)											
				Firsdwn - Firs Road										
						Ford - C287								
								Whiteparish - A27 Romsey Rd						
										Redlynch - Grove Lane				
												Britford - A338		

Nb. Ad-hoc site to be reviewed/changed at 6 months.

3. C & Unclassified Speed Limit Review

This item was considered first on the agenda.

The CATG were asked to prioritise 2 C class routes in the community area to go forward to be reviewed. This is a preliminary exercise and the 2 selected routes will be looked at in more detail with a view to reviewing the speed limit along the entire route. **The routes selected by the group were:**

1. C321
2. C44
3. C336 (If C44 is covered in the New Forest speed zoning project then this route be selected in its place)

4. CATG Issues for 2012/13.

Amount available £13,676. As a way of prioritising the schemes for a more detailed analysis to be done by Tom G for the next meeting, the meeting decided to score each scheme 1 high, 2 medium, 3 low priority. It was also decided that where the parish council or community was not at the meeting to promote their scheme and answer questions on it then we would not spend time discussing it. **The schemes in green/shaded below will be taken forward for a more detailed analysis and discussion at the next meeting.**

CATG submitted schemes for consideration	Parish	Priority
Footpath from Whaddon to Grimstead	Alderbury/Grimstead	1
Curbing around tree with TPO at Avon Drive	Alderbury	2
Speed limit reduction between Pitton and Farley – this needs to be discussed under item 3.	Pitton and Farley	N/a
Junction of Shady Bower, Manor Farm Road – pedestrian crossing	Laverstock & Ford	3 outside boundary
30MPH written on road through Ford Look at GATEWAYS into FORD	Laverstock & Ford	1
Speed limit reduction on Roman Rd, Ford – this needs to be discussed under item 3	Laverstock & Ford	N/a
Bus Stop on A36 near Petersfinger after Tesco – outbound to serve Marshmead Close.	Clarendon Park	N/a
Car parking around Dean Station	West Dean	N/a
Milford Mill Road –reduce speed and traffic, improved footway facilities over Milford Mill Bridge and pedestrian link to nursing home.	Laverstock & Ford	1
School traffic in Laverstock	Laverstock & Ford	1

Rectory Hill, narrow road and footpath request for signage – Passed to officer	West Dean	Done – Jan 2012
Downton Road, Britford. Extension of pedestrian/cycle route at least to junction of Milton Road	Britford	Done via Connect2
Traffic calming on Homington Road, Coombe Bissett	Coombe Bissett	N/a
Footway improvements, Lyndhurst Rd B3079	Landford	N/a

5. Date of next meeting:

It was agreed that the next meeting would take place in around 6 weeks time.

Next meeting: Monday 23 April 2012 – 6.30pm – The Hub, Wyvern

Southern Wiltshire Area Board - 5 April 2012 Wiltshire Council Briefing Note

Review of Polling Districts and Polling Places

Section 16 of the Electoral Administration Act 2006 introduced the requirement for councils to review polling districts and polling places within their Parliamentary constituencies, and to review them again at least every four years.

The 2009 County of Wiltshire Order not only set up the new unitary divisions, but also established new town wards in most urban areas which are co-terminous with the divisions. This will allow us to rationalise a number of polling districts, as they will take effect for the 2013 elections. Until then, the council has had to have polling districts which recognise the boundaries of both the older town wards, and the unitary divisions, resulting in a number of small registers where they overlap.

In May 2013, there will be elections to directly elect members to the New Forest National Park Authority. The National Park affects three Wiltshire parishes, but its boundaries do not coincide completely with existing parish or polling district boundaries. This review proposes to create new polling districts in those parishes, in readiness for those elections.

The Council will need to approve a scheme of polling districts and polling places for the (Acting) Returning Officer (ARO) to then consider in order to select polling stations. The ARO is therefore obliged to be consulted during the review, and any representations must be published within 30 days of receipt.

We are seeking your views on Wiltshire Council's existing polling districts and polling places. As part of the review there is also an opportunity to comment on the polling stations.

The Council has also prepared two documents which refer to proposed changes to polling stations and polling districts. These two documents have been amalgamated and sorted into Area Boards for ease of reference and relevance. A list of existing polling stations has also been compiled which has been separated into Area Board area for ease of reference.

These are attached to this briefing note and are also available on the dedicated webpage (please see link below). We would seek your views on any of the points highlighted on this document or any other issues that you feel need to be addressed.

Due to the size of the Council's area and the number of polling districts and polling stations, it is not practical to send detailed hard copy maps to all consultees. However, officers have used the Geographical Information System to plot all existing polling districts, together with the position of known polling stations which is available to use on the dedicated webpage.

For more information on the parameters to use, please go to the webpage and click on the Review of Polling Districts – Briefing Note.

Submissions must be received in writing by Friday 25 May 2012. Forms can be completed online or download from the Council's website at:

<http://www.wiltshire.gov.uk/council/elections/electionsreviewpollingdistrictsplaces.htm>

Submissions will then be reviewed with a final scheme being presented to Full Council for approval in July 2012.

Report to	Southern Wiltshire Area Board
Date of Meeting	5 April 2012
Title of Report	Community Benefits achieved through the Planning Process

Purpose of Report

To provide the Area Board with the following:

- An update on the future of R2 policy within the new Core Strategy
- A summary of all Section 106 and Unilateral Agreements entered back to 2004 in the Southern Wiltshire Community Area.
- A definitive statement of each Parish Councils situation in relation to R2 monies and how much money is available to them and the deadline for spending this money

1. Background

- 1.1. A request was made by Southern Wiltshire Area Board for an update on the money secured through Section 106 agreements and/or Unilateral agreements in the Southern Wiltshire Community Area over the last 7 years.
- 1.2. An exercise has recently been carried out to capture all Section 106 agreements in Wiltshire. A Scrutiny Task Group was set up to help monitor the progress made on this work so that the same information can be given to every Area Board. This report provides all the details captured in the Southern Wiltshire Community Area.

2. Main Considerations

2.1. What is a Section 106 Agreement?

2.1.1. The definition of a Section 106 Agreement is :

“Section 106 (S106 of the Town and Country Planning Act 1990) allows a local planning authority (LPA) to enter into a legally-binding agreement or planning obligation with a landowner in association with the granting of planning permission. The obligation is termed a Section 106 Agreement.

2.1.2. These agreements are a way of delivering or addressing matters that are necessary to make a development acceptable in planning terms. They are increasingly used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing”.

2.1.3. The Council needs to have robust mechanisms in place to secure funding from developers towards the cost of infrastructure. These mechanisms must be supported by a comprehensive infrastructure planning evidence base, which shows what infrastructure is needed, how much it costs, how it will be funded, and when and how it will be delivered. Presently, the Council uses Section 106 agreements to negotiate developer contributions towards infrastructure from each separate development.

2.1.4. The former Salisbury District Council local plan contained policy R2 which required new residential development to make a contribution towards public open space on each new development granted permission. Similarly policy G2 (ii) of the same local plan states that inter alia new development will avoid “placing an undue burden on existing or proposed services and facilities the existing or proposed local road network or other infrastructure” Through this policy provision for directly related community infrastructure costs of development proposals, appropriate to the scale of that development

can be sought. Both Policy R2 and policy G2 have been 'saved' as part of the newly adopted (February 2012) South Wiltshire Core strategy and remain the applicable policies.

2.1.5. The Council will examine each development proposal for its need to contribute to the following community infrastructure requirements and negotiate to secure planning obligations or by means of other appropriate methods to secure the requirements identified. The community infrastructure requirements are:

- Affordable housing
- Education, skill training provision and libraries
- Travel and transport infrastructure
- Community buildings and facilities
- Health care provision and social services
- New or improved open spaces
- Leisure, sport and recreation provision
- Waste management and recycling
- Environmental protection and enhancement
- Information Communication Technology infrastructure
- Art in the community

2.1.6. It is unlawful for the Council to spend Section 106 money on anything which is not in accordance with how it is set out in the specific agreement.

2.1.7. Within each agreement there are trigger points for when the money has to be paid to the beneficiary Services. These triggers are often different for each development and are negotiated with the applicants before the agreements are signed. Examples of trigger points could include "payment on completion of the 10th house", "payment prior to first occupation", "payment on commencement of development".

2.1.8. These trigger points are recorded by the s106 Monitoring Officer and actively monitored by the beneficiary services

2.1.9. Prior to February 2012 and the adoption of the South Wiltshire Core strategy a unilateral undertaking was used to obtain R2 monies from developers in the south of Wiltshire. This is a one way agreement or undertaking that is made by the developer of the land that they will pay the council the relevant monies for the off site open space provision immediately planning permission is granted. This differs from a S106 agreement which is a two way agreement between the council and the developer and signed by both parties. Since the adoption of the South Wiltshire Core strategy the council has asked for monies towards affordable housing for all developments. As the affordable housing monies are larger it would be unreasonable to ask for these immediately upon the grant of planning permission and therefore an agreement (S106) has to be entered into with the

developer to provide these at a later date when development starts. Since asking for the affordable housing contributions therefore a legal agreement or Section 106 agreement has been used in South Wiltshire in line with the rest of Authority.

2.2. Future policy for R2

- 2.2.1. Policy R2 (of the Salisbury District Local Plan) has been saved as part of the adopted South Wiltshire Core Strategy.
- 2.2.2. For the immediate future, it will continue to be used in Section 106 agreements to secure planning obligations for the provision of new open space and commuted payments towards outdoors sports facilities

2.3. Emerging policy - role of Section 106 Agreements in the future

The latest Government legislation makes it clear that it intends to revise the current system with the introduction of Community Infrastructure Levy (CIL). This will be a new charge based on the principle of providing infrastructure to support development. In other words, it is a system of pooled contributions that can be spent on infrastructure across a wider area, whereas Section 106 contributions will in future be limited to site specific infrastructure and affordable housing. In time, the current use of Section 106 agreements to collect pooled contributions will be limited because CIL is the Government's preferred mechanism in this regard. From April 2014, in line with legislation, local authorities will be restricted on the amount of pooled contributions they can collect through Section 106 Agreements, as such Wiltshire Council intends to become a CIL Charging Authority before this point.

- 2.3.1. The Council's approach to delivering infrastructure in the future is set out in Core Policy 3 of the draft Wiltshire Core Strategy (Wiltshire Core Strategy Pre-Submission Document, February 2012). Core Policy 3 states that "*Upon adoption of the CIL Charging Schedule, CIL will be used to pool developer contributions towards a wide range of new and improved infrastructure necessary to deliver new development*". The policy also recognises that Section 106 Agreements may still play a role in securing contributions directly related to specific developments, although there can be no double charging for infrastructure through both CIL and Section 106 Agreements.
- 2.3.2. An Infrastructure Delivery Plan has been prepared alongside the Core Strategy to inform the infrastructure requirements of new development planned for Wiltshire. This forms the basis on which Wiltshire Council can move forward on the preparation of CIL, which is programmed to be in place July 2013. While CIL is being developed Section 106 Agreements will continue to be used.

3. Section 106 Agreements and Unilateral Agreements in the Southern Wiltshire Community Area

- 3.1.1. Appendix 1 sets out all of the Section 106 agreements and Unilateral agreements in the Southern Wiltshire Community Area secured in the last 7 years.
- 3.1.2. The table shows all of the agreements which have secured financial obligations along with the details of where the funding has been sought and how much has been negotiated.
- 3.1.3. The update position/comment shows some more details about the current situation. This will show where funding has been spent and where funding is still available.
- 3.1.4. The date expires column shows the date that funding needs to be spent by.

4. Access to funding

- 4.1.1. All Section 106 Agreements specify how the financial contributions should be spent.
- 4.1.2. The Land Adoptions team are responsible for the allocation of money obtained specifically for public open space, are in the process of contacting all Town and Parish Councils to notify them of any unspent money. Any enquiries relating to this should be sent to landadoptions@wiltshire.gov.uk or contact Stuart Harper from the Land Adoptions team on 01380 734682. Funding secured via a commuted sum will be fed into the budgets for ongoing maintenance of sites.
- 4.1.3. Funding for Affordable Housing is ring fenced for the provision of affordable homes to meet demonstrable need. However, in some instances, there has been a need to review some of the Section 106 obligations on affordable housing due to market conditions and scheme viability issues. In these cases it is likely that any financial contribution could be negated.
- 4.1.4. Education contributions are discussed and agreed with all parties throughout the planning process and any funding will have been set for specified projects relating to the development.
- 4.1.5. The majority of highways contributions are very specific and funding is allocated to particular projects. In some cases, contributions are secured towards outcomes where the project(s) are less well defined, and which offer the Council some limited discretion over how the contribution may be spent. These are normally in towns

where overarching transport strategies already exist and it is intended to involve the Community Area Transport Groups (CATG) in helping to decide priorities.

5. Environmental & Community Implications

5.1.1. There are no Environmental and Community Implications

6. Financial Implications

6.1.1. Section 106 money must be spent in line with Section 106 Agreement and cannot be used for other projects not related to the development.

7. Legal Implications

7.1.1. There are no specific Legal implications related to this report.

8. HR Implications

8.1.1. There are no specific HR implications related to this report.

9. Equality and Inclusion Implications

9.1.1. There are no specific Equality and Inclusion implications.

10. Officer Recommendations

10.1.1. There are no officer recommendations.

Appendices	Appendix 1 – Summary of Section 106 Agreements in the Southern Wiltshire Community Area.
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Sally Canter, Head of Customer and Technical Support Telephone: 01249 706630 email: sally.canter@wiltshire.gov.uk
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Application No	Site Address	Parish	Date of Agreement	Open Space Requirement	Education Requirement	Affordable Housing Requirement	Public Art Requirement	Highways Requirement	Waste & Recycling Requirement	TOTAL NEGOTIATED	Update position/Comment	Date expires
2004/0732	Oak Acre - land at rear of Rectory Road, Alderbury	Alderbury	31/05/04	£1,125.00						£1,125.00	Under investigation to check payment/spending/expiry	
2004/1164	Site adj to Pels House, Junction Road	Alderbury	28/07/04	£1,940.00						£1,940.00	Under investigation to check payment/spending/expiry	
2004/1389	Feniton, Firs Road, Alderbury	Alderbury	12/08/04	£2,874.00						£2,874.00	Under investigation to check payment/spending/expiry	
2004/1452	Land at rear of Oak Acre Rectory Road	Alderbury	25/08/04	£1,940.00						£1,940.00	funds spent	
2004/2240	r/o 2 & 4 Lady's Cottages, Castle Lane, Whaddon, Alderbury	Alderbury	10/11/04	£1,075.00						£1,075.00	Under investigation to check payment/spending/expiry	
2005/1704	land between Romney & Spar Shop, Canal Lane	Alderbury	31/08/05	£3,246.00						£3,246.00	£1687.13 funds spent. £1,828 of expired funds (14/09/2011).	
2005/2234	Hillsdon House	Alderbury	23/02/06	£4,004.00						£4,004.00	£2491.73 funds spent. £1,898 of expired funds (24/09/2011).	
2006/0785	25 Southampton Road Alderbury	Alderbury	11/08/06	£2,268.00						£2,268.00	Under investigation to check payment/spending/expiry	
2006/1419	adj Long Acre Southampton Road Alderbury	Alderbury	05/03/07	£1,952.89						£1,952.89	Under investigation to check payment/spending/expiry	
2006/2295	adj to Long Close, Clarendon Road, Alderbury	Alderbury	10/01/07	£776.73						£776.73	£817.43 of funds but trigger has not been met	tbc
2006/2660	Land at Home Farm, Alderbury, SP5 3DJ	Alderbury	01/05/07	£4,435.08						£4,435.08	£3,252.71 of available funds.	05/06/13
2007/0412	Hill Crest Clarendon Road	Alderbury	23/04/07	£1,723.00						£1,723.00	£804.29 funds available	08/04/13
2007/0494	adj New House Southampton Road	Alderbury	23/08/07	£4,101.96						£4,101.96	Application Recorded on Amenity and Fleet DB, it is showing £2,368.32 of available funds.	04/06/13
2007/0562	land adj 25 Southampton Road, Alderbury	Alderbury	29/06/07	£3,166.04						£3,166.04	£1,943.19 of available funds.	30/08/12
2007/0576	Rhos Fach and Collingwood, Grimstead Road, Whaddon	Alderbury	19/10/07	£18,088.00	£30,000.00					£48,088.00	£18,745.63 of available funds.	27/03/13
2007/0785	land adj to 25 Southampton Road, Alderbury	Alderbury	11/08/06	£2,382.00						£2,382.00	Under investigation to check payment/spending/expiry	
2007/0815	adj Overton Southampton Road Alderbury	Alderbury	02/08/07	£1,952.89						£2,096.98	£2,096.98 of available funds.	11/11/13
2007/1802	barn to rear of Shute End Farm House, Silver Street	Alderbury	28/02/08	£2,143.05						£2,143.05	£2124 funds available	01/03/13
2008/1942	The Heather, Southampton Road Alderbury	Alderbury	30/01/08	£4,258.00						£4,258.00	£4,470.90 of available funds.	29/06/16
2009/1805	Brick Kiln Barn	Alderbury	02/07/10	£1,266.00						£1,266.00	£1,266 of funds that will become available when trigger is met	
2010/0654	Heatherfield Lights Lane Alderbury Wiltshire	Alderbury	01/07/11	£4,894.00						£4,894.00	Under investigation to check payment/spending/expiry	
2010/0654	land at Heatherfield Oak Drive Lights Lane Alderbury	Alderbury	10/08/10	£4,258.00						£4,258.00	Under investigation to check payment/spending/expiry	
2010/1109	Old Rampart Filling Station, Devizes Rd & Wilton rd	Alderbury	06/02/10	£18,610.00	£31,696.00					£50,306.00	trigger not reached	
2011/1000	junction School Hill and Folly Lane	Alderbury	31/08/11	£1,726.00						£1,726.00	funds available when trigger is met	
2011/1563	adj Pippins, Light's Lane, Alderbury	Alderbury	16/12/11	£2,129.00						£2,129.00	funds available when trigger is met	
2006/1294	the Long Barn, Bridge Farm, Britford	Britford	22/08/06	£2,330.19						£2,330.19	funds spent	
2008/0171	land at Cornworthy Coombe Road Salisbury	Britford	04/08/09	£22,451.00	£34,068.00				£1,170.00	£57,689.00	£22,451 of funds that will become available when trigger is met.	
2005/0937	adj High Noon Petersfinger Road	Clarendon Park	26/07/05	£1,940.00						£1,940.00	£2183.93 funds available	11/02/13
2009/1694	The Old Vicarage Homington Road	Coombe Bissett	08/06/10	£1,726.00						£1,726.00	funds available	12/07/16
2004/0227	adj Homestead, Chapel Lane, Charlton All Saints	Downton	21/04/04	£1,460.00						£1,460.00	funds spent	
2004/0717	7 High Street, Downton	Downton	23/11/04	£1,125.00						£1,125.00	funds spent	
2004/1224	Downton Tannery Building	Downton	19/04/05	£2,334.00						£2,334.00	funds spent	
2004/2238	land adj to Homestead, Chapel Lane, Charlton All Saints	Downton	24/11/04	£2,308.00						£2,308.00	funds spent	
2005/0544	1 The Headlands, Downton	Downton	17/05/05	£2,308.00						£2,308.00	funds spent	
2005/0584	land at rear of 1 Wick House cottage, Mesh Pond	Downton	02/04/05	£1,154.00						£1,154.00	funds spent	
2006/1209	land at Wick Lane Downton	Downton	25/06/07	£40,685.00	£277,468.00			£25,000.00	£4,000.00	£347,153.00	highways spent on ped crossing upgrade. £6,285 of available funds.	03/05/16
2006/1461	land adj to the Homestead, Chapel Lane, Charlton All Saints	Downton	31/08/06	£3,324.34						£3,324.34	funds spent	
2006/1619	adj Bridge House 89A Moot Lane Downton	Downton	22/11/06	£5,118.93						£5,118.93	£2317 funds available	07/10/14
2007/0873	R/O Old Post Office Charlton All Saints	Downton	14/08/07	£1,583.02						£1,583.02	funds spent	

2009/0990	18 The Tannary, Downton, Salisbury(also known as White Horse)	Downton	02/09/09	£2,129.00					£2,129.00	funds spent	
2010/1548	Land at Cedar House & Stanbury View Braemore Road Downton	Downton	27/07/11	£6,448.00	£18,469.00				£24,917.00	education inspected site - not yet commenced - next inspection due may 2012 - Trigger not met	
2004/2462	18 Firs Road, Firsdown	Firsdown	10/12/04	£1,573.00					£1,573.00	funds spent	
2005/1086	off Maple Drive R/O Firs Road Firsdown	Firsdown	10/10/05	£1,099.00					£1,099.00	funds spent	
2005/1583	land at 52 Firs Road, Firsdown	Firsdown	14/10/05	£3,246.00					£3,246.00	funds spent	
2008/1173	Rear 3 Firs Close, Firsdown,	Firsdown	24/11/08	£1,736.70					£1,736.70	£804 funds available	23/06/15
2010/0377	land rear of 58 Firs Road	Firsdown	04/05/10	£1,266.00					£1,266.00	£1266.00 funds available	02/01/16
2004/1083	land adj Laurel Cottage Long Drove	Grimstead	12/07/04	£1,940.00					£1,940.00	funds spent	
2004/2341	Land at Bugmore Lane East Grimstead	Grimstead	11/11/04	£1,940.00					£1,940.00	£1,834.03 of expired funds (14/08/2011).	
2004/2656	Manor Cottage East Grimstead	Grimstead	22/12/04	£1,154.00					£1,154.00	Under investigation to check payment/spending/expiry	
2005/1172	Manor Cottage East Grimstead	Grimstead	30/06/05	£1,154.00					£1,154.00	£2235.39 funds available	07/08/12
2005/1723	land adj to 11 Greenfields, West Grimstead	Grimstead	01/11/05	£954.00					£954.00	£1,999 of expired funds (01/11/2010).	
2005/2430	The Laurels, between the Boltons and Knapmans Field	Grimstead	23/12/05	£1,623.00					£1,623.00	Under investigation to check payment/spending/expiry	
2006/0407	Land adj to Manor Cottage, Dean Road, East Grimstead	Grimstead	11/04/06	£848.00					£848.00	Under investigation to check payment/spending/expiry	
2007/0504	land adj Shamba, Farley Road, East Grimstead	Grimstead	02/05/07	£1,952.89					£1,952.89	£2110.81 funds available	08/09/14
2009/0693	Manor Court Dean Road	Grimstead	17/08/09	£2,129.00					£2,129.00	Under investigation with Finance to confirm payment	
2011/0725	land at The Chapel Chapel Hill West Grimstead	Grimstead	19/07/11	£2,129.00					£2,129.00	Under investigation to check payment/spending/expiry	
2002/2304	Pinelands, Southampton Road Landford	Landford	08/04/04	£1,460.00					£1,460.00	funds spent	
2003/2223	land adj Pipers, Peartree Drive Landford	Landford	15/01/04	£1,071.00					£1,071.00	funds spent	
2003/2297	Plot 2 adj Furze Croft Landford	Landford	24/02/04	£1,801.00					£1,801.00	funds spent	
2004/0795	adj Pine View New Road Landford	Landford	28/04/04	£1,891.00					£1,891.00	funds spent	
2004/1050	Adj Cherry Trees Partridge Hill	Landford	17/08/04	£1,498.00					£1,498.00	funds spent	
2005/2228	Plot 1 adj Furze Croft	Landford	21/02/06	£1,901.00					£1,901.00	funds spent	
2008/1002	The Cones Southampton Road	Landford	16/02/09	£2,041.00					£2,041.00	£2025 funds available	16/02/14
2006/1824	Land adj The Duck Inn Duck Lane	Laverstock	21/11/06	£2,050.53					£2,050.53	funds refunded	
2004/2055	Duck Lane, Laverstock, Salisbury	Laverstock & For	13/10/05	£222,135.00	£602,509.22		£75,000.00		£899,644.22	Highways non indexed monies paid . Public Open Space £27765.79 available	03/02/13
2005/0211	Land at Old Sarum Salisbury	Laverstock & For	19/06/07	£290,431.00	£1,597,202.00		£842,720.00		£2,730,353.00	Highways money bus contribution, & off site cont for Green Lane. R2R2 funding being looked into with Finance.	
2007/1000	land adj The Duck Inn, Duck lane, Laverstock	Laverstock & For	12/07/07	£3,166.00					£3,166.00	RETURNED AS s/2007/1185 WAS IMNPLEMENTED	
2007/1185	The Duck Inn, Duck Lane, Laverstock	Laverstock & For	02/08/07	£3,092.00					£3,092.00	£3306.53 funds available	23/10/12
2007/2480	land opposite Weirwood Ford	Laverstock & For	04/02/08	£1,654.00					£1,654.00	£1727.67 funds available	04/02/13
2009/1789	14 Church Road, Laverstock	Laverstock & For	12/01/10	£2,235.45					£2,235.45	£2235.45 funds available	24/02/15
2009/0721	Church Road Laverstock	Laverstock and F	16/07/09	£958.05					£958.05	2235.45 funds available	11/01/15
2010/0230	adj Corner House The Green	Laverstock and F	21/04/10	£920.00					£920.00	£1726 funds available	01/11/15
2005/0980	land at Downton Road / Rowbarrow Salisbury - phase 2	Odstock	11/06/08	£321,790.00	£603,622.00		£315,000.00	£4,252.00	£1,244,664.00	highways money spent on Downton Road Bus Lane	
2006/0088	Lower Nunton Farm House	Odstock	12/05/06	£1,623.00					£1,623.00	funds available when trigger is met	
2006/0295	Old Rectory Odstock	Odstock	26/02/06	£1,191.00					£1,191.00	£1288.79 funds available	27/06/16
2004/0377	Dinley, SlateWay	Pitton & Farley	27/05/04	£1,801.00					£1,801.00	Undertaking investigation reference expiry date	
2004/1131	The Black Barn Cold Harbour Farm	Pitton & Farley	15/03/05	£1,573.00					£1,573.00	funds spent	
2006/2328	adj Westerley The Green Pitton	Pitton & Farley	08/01/07	£1,161.38					£1,161.38	funds available when trigger is met	

2007/2362	Pitton Road Farley	Pitton & Farley	18/01/08	£4,962.00					£4,962.00	on site provision plus funding for onsite facilities	
2008/0471	adj Springfield House Church Road Farley	Pitton & Farley	21/03/08	£1,614.00					£1,614.00	on site provision plus funding for onsite facilities	
2008/2085	adj Newholme Church Road Farley	Pitton & Farley	15/01/09	£1,726.00					£1,726.00	£1659 funds available	10/01/14
2009/1519	Springfield Cottage Church Road	Pitton & Farley	08/12/09	£1,812.30					£1,812.30	£1812.30 funds available	11/05/15
2003/2495	plot adj Clearbury View, Paccombe Redlynch	Redlynch	11/03/04	£1,801.00					£1,801.00	funds spent	
2003/2657	Lyburn Park Farm North Lane Nomansland	Redlynch	10/06/04	£2,250.00					£2,250.00	funds spent	
2004/0117	Plot adj The Farm House York Drove	Redlynch	18/05/04	£1,801.00					£1,801.00	funds spent	
2004/0579	land adj to The Croft, School Road, Nomansland	Redlynch	01/07/04	£1,533.00					£1,533.00	funds spent	
2004/1120	adjoining Nork House, Chapel Lane, Nomansland	Redlynch	18/08/04	£1,573.00					£1,573.00	funds spent	
2004/1401	Fieldfare, Quavey Road, Redlynch	Redlynch	24/09/04	£1,940.00					£1,940.00	funds spent	
2004/1743	Whiteshoot Barn, Whiteshoot Hill, Redlynch	Redlynch	06/12/04	£1,332.00					£1,332.00	funds spent	
2004/2319	Corbiere, North Lane	Redlynch	23/12/04	£1,940.00					£1,940.00	funds spent	
2004/2606	the Alders, Churchill, Lover, Salisbury	Redlynch	25/01/05	£1,460.00					£1,460.00	TRANSFERRED FROM APP S/2003/1891 & funds spent	
2004/2765	Littlegreen, South Lane, Nomansland	Redlynch	18/02/05	£1,940.00					£1,940.00	funds spent	
2005/0241	land adj to The Croft, School Lane, Nomansland	Redlynch	10/03/05	£1,533.00					£1,533.00	funds spent	
2005/0808	land adj to The Old Post Office, Besomer Drover, Lover	Redlynch	30/04/05	£1,573.00					£1,573.00	funds spent	
2005/1487	land adj Hawthorne Cottage	Redlynch	15/09/05	£1,906.00					£1,906.00	funds spent	
2006/0386	adj to Orchard View, Chapel lane, Nomansland	Redlynch	23/08/06	£1,623.00					£1,623.00	funds spent	
2006/2498	Land at Holmesdale, Appletree road, Morgans Vale	Redlynch	15/02/07	£4,101.06					£4,101.06	funding expired	
2006/2625	adj to the Clive Works, Morgans Vale Road	Redlynch	09/01/07	£2,438.90					£2,438.90	funds spent	
2006/693	Thatch Cottage, Kiln Lane, Redlynch, Salisbury	Redlynch	31/03/06	£2,002.00					£2,002.00	£903 funds available	24/01/13
2007/0658	Between Ramblers Cottage and 37 Orchard Road	Redlynch	23/05/07	£1,247.62					£1,247.62	£639.23 funds available	09/10/15
2008/0187	land at Holmesdale	Redlynch	11/08/08	£4,856.00					£4,856.00	Site to be inspected to check on commencement	
2008/1795	Apple Tree Inn	Redlynch	27/11/08	£8,683.50					£8,683.50	Under investigation to check payment/spending/expiry	
2009/0282	Woodfalls Band Hall Vale Road	Redlynch	27/07/09	£1,692.60					£1,692.60	£1692.60 funds available	17/07/14
2009/0436	Redlynch Playing Fields	Redlynch	18/05/09	£846.30					£846.30	funds spent	
2009/1117	Land at Former Apple Tree Inn, Downton Hill, Redlynch	Redlynch		£6,646.50					£6,646.50	£6646 funds available	25/11/14
2010/0669	Plot 1 The Heather Southampton Road	Redlynch	21/05/10	£2,129.00					£2,129.00	Site to be inspected to check on commencement	
2010/0894	Former Apple Tree Inn	Redlynch	31/08/10	£1,812.30					£1,812.30	Site to be inspected to check on commencement	05/03/17
2011/1508	Brigstowe, Morgan Vale Road, Redlynch	Redlynch	01/12/11	£1,266.00					£1,266.00	funds available when trigger is met	
2003/1734	Bedmin Sprays The Street Whiteparish	Whiteparish	28/06/04	£3,602.00					£3,602.00	funds spent	
2004/0939	Timber and Sixpence	Whiteparish	28/06/04	£368.00					£368.00	funds spent	
2004/1635	Dairy house Farm, Romsey Road, Whiteparish, Salisbury	Whiteparish	13/01/05	£1,498.00					£1,498.00	funds spent	
2004/1707	The White Hart Romsey Road	Whiteparish	08/10/04	£700.00					£700.00	funds spent	
2004/2031	Rycroft, Romsey Road, Whiteparish	Whiteparish	13/12/04	£1,848.00					£1,848.00	funds spent	
2004/2599	Land at Thornhill	Whiteparish	22/12/04	£1,848.00					£1,848.00	funds spent	
2006/0519	adj Green Meadows	Whiteparish	10/05/06	£1,546.00					£1,546.00	funds spent	
2006/2639	adj Whiteparish Surgery	Whiteparish	11/01/07	£1,583.02					£1,583.02	funds spent	
2008/0018	land at Bannister Barn	Whiteparish	04/04/08	£1,654.00					£1,654.00	funds spent	
2008/1555	Newton Lane Whiteparish	Whiteparish	20/03/09	£8,938.00					£8,938.00	funds spent	
2009/0353	The Barn Street Farm	Whiteparish	30/06/09	£1,329.30					£1,329.30	funds spent	
2010/0053	Whiteparish Village Stores, The Street	Whiteparish	07/11/10	£3,504.90					£3,504.90	funds available when trigger is met	
2010/0321	Hi Shan Common Road	Whiteparish	28/04/09	£2,186.00					£2,186.00	Site to be inspected to check on commencement	
2010/1810	Hawks Nest Farm, Whiteparish, Salisbury.	Whiteparish	12/05/11	£2,129.00					£2,129.00	funds available when trigger is met	
2004/0331	Box Cottage, Middleton Road, Middle Winterslow	Winterslow	16/09/04	£1,460.00					£1,460.00	funds spent	
2004/0741	the Post Office, Middleton Road, Winterslow	Winterslow	02/08/04	£1,940.00					£1,940.00	funds spent	
2004/1249	2&3 Parsonage Green, Gunville Road	Winterslow	02/08/04	£2,308.00					£2,308.00	funds spent	

2005/0382	Middleton Farmhouse, Cobb Lane, Winterslow	Winterslow	14/03/05	£1,940.00					£1,940.00	£2210.04 funds available	07/08/13
2005/0501	Rechabite Hall, Middleton Road, Winterslow	Winterslow	14/10/05	£1,573.00					£1,573.00	funds spent	
2005/0916	owls Thatch Livery Road Winterslow	Winterslow	03/06/05	£1,099.00					£1,099.00	£1223.46 funds available	21/11/13
2005/1976	Coronation Villa, Weston Lane, Winterslow	Winterslow	14/03/06	£2,002.00					£2,002.00	funds spent	
2005/2442	Thrush Green, Middleton Road, Winterslow	Winterslow	03/03/06	£2,002.00					£2,002.00	£1245.44 funds available	
2006/1435	land at Woodridge Gunville Road	Winterslow	18/07/06	£1,583.02					£1,583.02	funds spent	
2006/2038	Silver Birches, Middleton Road, Winterslow	Winterslow	19/10/06	£2,050.53					£2,050.53	£2165.03 funds available	05/04/15
2007/0988	Antilla Witt Road Winterslow	Winterslow	04/06/07	£1,161.38					£1,161.38	£10 funds available	22/08/12
2007/1513	The Red House, Middleton Road, Middle Winterslow	Winterslow	08/08/07	£4,082.00					£4,082.00	Site to be inspected to check on commencement	
2008/1356	Adj Hedgemoor Cottage	Winterslow	31/10/08	£2,041.00					£2,041.00	funds available	31/10/13
2008/1904	Flood Cottage Winterslow	Winterslow	24/11/08	£3,912.00					£3,912.00	Site to be inspected to check on commencement	
2009/0604	Rear of Old Appleyard	Winterslow	23/06/09	£1,726.00					£1,726.00	Site to be inspected to check on commencement	
2009/1252	The Old Appleyard Tytherley Road	Winterslow	20/10/09	£423.15					£423.15	check - has development commenced?	20/10/14
2009/1689	Pheasant Hotel, London Road, Winterslow	Winterslow	06/01/10	£9,436.00					£9,436.00	funds available	04/10/15
2010/0107	High Walls, The Street, West Winterslow	Winterslow	17/05/10	£2,129.00					£2,129.00	funds available	
2011/0568	The Orchids, Tytherley Road, Winterslow, Salisbury SP5 1PZ	Winterslow	21/06/11	£1,726.00					£1,726.00	Site to be inspected to check on commencement	
2011/0573	Land known as Lowenva Shrippl Lane	Winterslow	06/07/11	£2,129.00					£2,129.00	£2129 funds available	12/02/17
2011/0999	West Dean Road	Winterslow	12/09/11	£1,266.00					£1,266.00	funds available when trigger is met	

Southern
Wiltshire
Area Board
Review
2011/12



Will be installing 3 Jobs Boards in our communities

Theme...

JOB CLUBS

Set up 2 job clubs - Downton & Old Sarum recruiting local volunteers

Small business Focus Group



The year to come.....

Theme 2012/13

GRANTS

COMMUNITY PLAN

CATG

YOUTH INVOLVEMENT

THE MORE..

GET INVOLVED!

The Jubilee

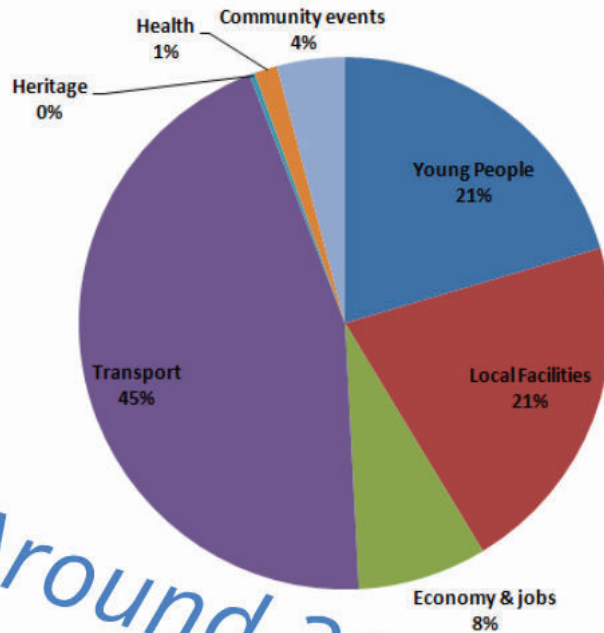
Community Asset Transfers

Special meetings & consultations

Southern
Wiltshire
Area Board
Review
2011/12

Grants....

Southern Wiltshire Area Board spending in 2011/12 - All funding - Total £75,713



Also nearly £8,000 to Old Sarum Community Rooms through the Performance Reward Grant Scheme



Around 30 projects

CATG...

CATG Project	Total Project cost	Current Progress
Crossing on Middleton Rd, Winterslow	£3,671 (£500 from the PC)	Completed
Yellow lining on Odstock Rd near Hospital entrance	£4,500 (CATG £1125)	Completed
Extension to footway on C12, Odstock	£6,500 (£2,500 from the PC)	Completed
Gateway improvements, refuge and white lining on A338, Charlton All Saints	£25,050 (£3,000 from the PC)	Construction expected May 2012

Allocated 2 years
worth of funding
totalling £27,352

Matched funding from Parish
Councils nearly £10,000

Will be installing 3 Jobs
Boards in our community

Theme...

JOB CLUBS

A focus on local employment
Share experiences & learn skills
that help you into work...

Set up 2 job clubs -
Downton & Old Sarum
recruiting local
volunteers

Small business
Focus Group

Southern Wiltshire Area Board
A Focus On Local Employment
Our consultations in April told us we should focus on local employment this year and we would like to work with you to find out ways in which we can help.
Name of business.....
Contact person.....
Address.....
Post Code.....
Email.....

Improving visibility of local vacancies to local people...
How might this be done?
A local jobs board installed near the business park where all businesses could post vacancies and work experience opportunities for FREE.
Good idea? Yes No
Tell us here.....

Job clubs for people looking for work...
How might this be done?
A local job club gives people the chance to meet others looking for work, build new contacts, looking for work, share experiences and get advice on interview techniques, CVs and job hunting opportunities. We are looking for businesses to help support these clubs.
Can you get involved in a job club? Yes No
Tell us here.....

Your feedback:
1. We would display vacancies on a jobs board near the business park Y/N
2. We would like to find out more about how this would work Y/N
3. We would like to contribute to a job club in our area Y/N
4. We would like to know more about job clubs and how they operate Y/N
5. We would offer work experience placements to local people Y/N
6. We would like to receive the Area Board e-newsletter Y/N

TO RESPOND, YOU CAN:
A) Complete the questions online here: www.goo.gl/0GMYu
B) Return the form with the FREE-POST envelope provided
C) Email answers and contact details to tom.bray@wiltshire.gov.uk

THANK YOU!
We will keep you posted.

As a business in the Southern Wiltshire Community Area, your input is crucial. We hope you can take 5 minutes to respond. For more info please contact Tom Bray, Community Area Manager, on 01752 434202 or tom.bray@wiltshire.gov.uk

Complete this online here: www.goo.gl/0GMYu

Please Respond: Deadline for responses is Friday 30 September

CATs...



Transfer of land
to Redlynch PC

Activity Days...

Downton

Young People's Activity Days

Free Playday! 

3rd Annual Winterslow Playday 2011 - 3rd August, 12-4pm
Winterslow Recreation Ground SP5 1RD

Join Us! Loads of activities for all ages, all completely free of charge!

Refreshments? Barbecue, drinks, cakes, snacks available to purchase, or bring a picnic

Venue? Winterslow Recreation Ground, Addition to purchase, or bring a picnic

What should we bring? Winterslow Recreation Ground, Addition to purchase, or bring a picnic

Activities will include:

- Climbing Wall
- Fencing coaching
- Craft activities
- Magician - Ian Merritt
- Sue Logan Dance workshop
- Cookery workshop with Splat Cooking
- Cookery tables and slides
- Cookery decoration with Splash of Colour
- Pottery modelling
- Clay modelling
- Face painting
- Spooner boards
- Wiltshire Scapstone
- Cupcake decorating with Cupcakes of Salisbury
- Outdoor games
- Assault course
- Youth Service Urbie Van

PLEASE NOTE: Playday is NOT childcare and children and young people remain the responsibility of their parents / guardians throughout the event

Winterslow

Free activity days for Young People (11 & up) 12pm-4pm

30 August - Downton Memorial Ground, The Borough

31 August - River Bourne Community Farm, Laverstock

Try out different things - Graffiti workshops, alternative sports, fun cooking, jewellery making, dance

Young people will need to bring their own tools

Consent forms to be completed by 01/08/11

For more information please contact: Emma Procter or Tony Nye
Tel: 01753 801985 & FN: 01775 610274 Email: emma.procter@wiltshire.gov.uk

Wiltshire Council

Laverstock



Special Events... *JSA & Community Planning Event*



The Southern Wiltshire Area Board
The Big Society, Localism and what it means for Southern Wiltshire

Wednesday 20 April 2011
 Wiltshire Village Hall
 6.30pm for 6.30pm

- We will look at how the Council plans to develop its own local arrangements through the Area Boards.
- Changes for public and voluntary services
 - Government plans to give local people more of a say over the future development of the places where they live.

Everyone welcome!



Young People's Area Board at Community Farm



Localism event at

A focus on Community Safety



...And the Leader spoke at our October meeting

Issues...

Wiltshire Council
Where everybody matters

Area Board Search

Set Classification

Submit classification

Ref Number

Location of Issue

Electoral Division of Issue

Status

Search Keyword

List Data by: Status

Search

Area Board Home

Report Issue

Text reader High contrast Accessibility

Pay Report Book Apply Enter your search terms

You are here: Home > Home

This is our new look design, please tell us what you think.

Area Board Issues Search

Viewing All Types Of Southern Wiltshire Issues

View received Issues

View issues in progress

View closed Issues

Ref Number	Submitted	Classification	Issue	Issue Location	Status
2246	13/03/2012	Communities	Community Payback - Downton Moot 2	Southern Wiltshire	check status
2220	28/02/2012	Transport	Bus Stop required on A36 outbound near Petersfinger	Southern Wiltshire	check status
2214	26/02/2012	Planning	Personal information published on website for planning objections	Southern Wiltshire	check status
2213	24/02/2012	Transport	Footpath linking Whaddon to West Grimstead	Southern Wiltshire	check status
2206	20/02/2012	Highways	Variable speed limits on Lyburn Road in Redlynch	Southern Wiltshire	check status
2193	18/02/2012	Highways	Potholes at the junction of Church Road, Pitton	Southern Wiltshire	check status
2185	17/02/2012	Highways	Poor road surface in School Road	Southern Wiltshire	check status

48 issues raised this year

11 were speeding
9 Community Payback requests
35 were Highways related
*15 issues closed so far**

The year to
come.....

GRANTS

More grants available!
£41,000 plus £4,000
more for specific
young people's
projects

**COMMUNITY
PLAN**

Advance areas of
our community
plan

CATG

£13,676

SID deployment

**YOUTH
INVOLVEMENT**

Develop Youth Advisory Group
Engaging primary schools
Duke of Edinburgh projects

Theme

2012/13

Develop the year's themed
projects

The MORE..

Issues...

Community Asset Transfers
Special meetings & initiatives

Jubilee

Get involved
and support
community
events

GET INVOLVED!

WILTSHIRE COUNCIL

ITEM 10

SOUTHERN WILTSHIRE AREA BOARD
(5 April 2012)

Southern Wiltshire Area Board – Community Plan – Action Plan

Purpose of the Report

To seek the Area Board's endorsement of the Action Plan attached.

About the Action Plan

On March 6th the Area Board hosted a special meeting to discuss the statistics presented in the Joint Strategic Assessment (JSA) together with the Issues in the Southern Wiltshire Community Plan 2010 – 15. As a result we have drawn together from both sources some tangible and practical actions to address some of the issues which face the Community Area and which have been raised through either the JSA workshop or the Community Plan.

The Area Board can coordinate work on projects which affect the Community Area as a whole and liaise with partners to tackle these issues. However, Parish Councils have a crucial role in maintaining and improving their villages for the benefit of residents. The Action Plan therefore offers ideas and suggestions for Parish Councils to consider – if they are not already doing so. But Parish Councils across the area often face the same or similar challenges as each other. There may, therefore, be benefits for the community area as a whole to consider opportunities for joint working between parishes.

The Action Plan is attached.

Recommendation

To endorse the Action Plan.

Report Author: Tom Bray – Community Area Manager
Tel No: 01722 434252
E-Mail: tom.bray@wiltshire.gov.uk



COMMUNITY PLAN 2010-15: ACTION PLAN

On 6th March a special workshop meeting of the Southern Wiltshire Area Board was held to review the Joint Strategic Assessment (JSA) for our Community Area. Participants provided feedback and Action lists under each of the JSA headings (except the Wiltshire Core Strategy).

Subsequently the Community Area Manager and Chair worked to merge these Actions with 'appropriate' actions taken from the Community Plan. By 'appropriate' is meant actions which are practical and capable of progression - as distinct from the more aspirational themes.

This list is the result of that exercise.

Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 1:

TRANSPORT

Topic:	Actions for Parish Councils to consider:	Area Board actions:
Maintaining our roads, footpaths and cycle routes	<ol style="list-style-type: none"> 1. Ensure councillors know about and use Clarence between PC meetings. 2. Ensure residents know about, and use Clarence. 3. Allocate areas of the village for individual councillors to monitor. 4. Ensure clear procedure in place for deciding upon, monitoring and reporting on Parish Steward's work. Find out what work the Steward is required to do for Highways. 5. Review need for changes to signage – improvements, additions or removals. 	<ol style="list-style-type: none"> 1. Support PCs through Issue system. 2. Investigate Parish Steward buy-out scheme. 3. Promote and manage Community Area Transport Group
Public transport	<ol style="list-style-type: none"> 1. Investigate what changes to bus timetables would encourage greater usage. 2. Review what your school's Travel Plan says about the use of public transport and investigate the extent to which these objectives are being met. 	<ol style="list-style-type: none"> 1. Coordinate and submit requests for timetable changes. 2. Conduct consultations on behalf of bus companies.
Transport for young people	<ol style="list-style-type: none"> 1. Seek volunteer drivers for entertainment events. 2. Identify minibus availability from schools, churches, businesses or voluntary groups which could be used and/or offered to other parishes. 	<ol style="list-style-type: none"> 1. Investigate possibilities for widening use of school bus passes. 2. Work with Youth Advisory Group on transport issues. 3. Liaise with schools coordinator on Travel Plan issues.
HGVs	<ol style="list-style-type: none"> 1. Ask your Speedwatch patrol to also report HGVs ignoring weight restrictions and look into setting up Lorry Watch 2. Record HGVs being misdirected by SatNav. Report the problem through Area Board Issue system. 	<ol style="list-style-type: none"> 1. Collect and submit SatNav complaints.
Others	<ol style="list-style-type: none"> 1. If there is not already a LINK scheme consider initiating one. If there is one see how the PC can help promote it and find additional volunteers. 2. Promote car sharing with a village register of sharing needs and opportunities. 3. Inform the Area Board about anything you are doing in case there are opportunities for coordination with other parishes and/or Area Board assistance. 	<ol style="list-style-type: none"> 1. Support PCs through the Issue system. 2. Keep parishes informed of consultations and significant information.

Community Safety

Topic:	Actions for Parish Councils to consider:	Area Board actions:
Roads	<ol style="list-style-type: none"> 1. Identify speeding issues by requesting metrocounts at critical locations. 2. Set up Community SpeedWatch at approved sites. 3. Identify high risk locations and request investigations by Highways. 4. Report anti-social or dangerous parking to NPT. 	<ol style="list-style-type: none"> 1. Continue to encourage PCs and wider community to use Issues System. 2. Support and coordinate Community SpeedWatch training.
Crime and Anti-Social Behaviour Reduction	<ol style="list-style-type: none"> 1. Appoint a Community Safety lead member. 2. Promote and support local youth activities especially during school holidays. 3. Ensure NPT are aware of local ASB and criminal damage hotspots. 4. Liaise with NPT on underage alcohol sales. 5. Consider imposition of Alcohol Free Zones. 6. Support Area Board on Community Watch initiatives. 	<ol style="list-style-type: none"> 1. Work with NPT to enlarge role of Neighbourhood Watch. 2. Initiate move to Community Watch by facilitating the linkage of existing Watch schemes. 3. Encourage police reviews of housing development proposals. 4. Maximise availability of constructive youth activities. 5. Work with NPT to arrange cascade of criminal intelligence information.
Domestic Violence		<ol style="list-style-type: none"> 1. Raise the profile of the problem. 2. Ensure availability of information.
Other	<ol style="list-style-type: none"> 1. Promote importance of clear display of house name/number for emergency vehicles 	

Health & Well-being

Topic:	Actions for Parish Councils to consider:	Area Board actions:
Clinical waste		1. Ensure appropriate collection and disposal system is in place.
Good Neighbour Scheme	1. Advertise local volunteering projects.	1. Support expansion of Good Neighbour scheme using local volunteers.
Link schemes see TRANSPORT		
First Responder schemes	1. Establish First Responder Schemes	1. Support establishment of First Responder Schemes.
Tackling Isolation	1. Be aware of individual cases.	1. Consider Area Board event to investigate the issue of isolation of older people.

Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 4:

Economy

Topic:	Actions for Parish Councils to consider:	Area Board actions:
Local employment	<ol style="list-style-type: none"> 1. Promote Job Clubs locally. 2. Encourage local businesses to advertise local vacancies locally. 	<ol style="list-style-type: none"> 1. Identify support needs for home-based and small rural businesses.
Digital communications	<ol style="list-style-type: none"> 1. Report local mobile coverage dead spots. 2. Report local poor broadband performance. 3. Installation of WiFi in Village Halls 	
Buy local		<ol style="list-style-type: none"> 1. Consider a 'Buy Local' event.

Children & Young People

Topic:	Actions for Parish Councils to consider:	Area Board actions:
Activities	<ol style="list-style-type: none"> 1. Actively promote Play Day activities for young people and support by organising transport. 2. Identify Leisure Credit projects. 3. Establish and support local youth clubs and activities. 	<ol style="list-style-type: none"> 1. Coordinate and promote Play Days, Leisure Credits, Youth Clubs (see also related TRANSPORT issue).
Transport See TRANSPORT		
Youth Involvement		<ol style="list-style-type: none"> 1. Support development of Youth Advisory Group. 2. Develop work with primary schools to give younger children a voice.
Accidental injuries		<ol style="list-style-type: none"> 1. Investigate reasons for high rates of accidental injuries to young people.
Support DoE candidates		<ol style="list-style-type: none"> 1. Continue to work with Duke of Edinburgh candidates.
6th Form provision		<ol style="list-style-type: none"> 1. Monitor outcomes of Wiltshire Council task group on 6th Form provision in Salisbury area.
Limited mental health provision		<ol style="list-style-type: none"> 1. Investigate extent of mental health provision in Southern Wiltshire.
Vulnerable Families		<ol style="list-style-type: none"> 1. Investigate why Southern Wiltshire has the second highest percentage of vulnerable families in Wiltshire. (2010 survey: 108 families were considered vulnerable out of 622 families surveyed.)

Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 6:

Housing

Topic:	Actions for Parish Councils to consider:	Area Board actions:
Local Planning	<ol style="list-style-type: none"> 1. Undertake local Neighbourhood Plans/Village Design Statements/Parish Plans. 2. Consider what community benefits are desired from development. 3. Initiate up-to-date housing needs surveys if not done in the last 3 years (to include specialised local need such as sheltered housing and care homes). 	<ol style="list-style-type: none"> 1. Ensure awareness and understanding of policy changes in emerging Wiltshire Core Strategy.
Affordable housing	<ol style="list-style-type: none"> 1. Identify rural exception sites for affordable housing for local people. 	<ol style="list-style-type: none"> 1. Ensure awareness and understanding of policy changes in emerging Wiltshire Core Strategy

Southern Wiltshire Community Plan 2010 – 15: Action Plan – Section 7:

Environment

Topic:	Actions for Parish Councils to consider:	Area Board actions:
Water Quality	1. Identify and report specific local water quality issues.	
Wildlife sites	1. Coordinate the local monitoring of local wildlife sites in liaison with RSPB, Wiltshire Wildlife Trust, CPRE, Natural England etc 2. Identify non 'official' sites important to local communities	
Footpaths	1. Produce local footpath map. 2. Maintain schedule of footpath maintenance requirements. 3. Produce local walk maps/guides linked with shops and pubs.	1. Produce guidelines for local walk maps/guides. 2. Consider joint solutions to maintenance requirements: linking volunteers; Community Payback, Leisure Credits, WC ROW Officer, Area Board grants, NFNP grants.
Flooding	1. Appoint local flood wardens to coordinate flood prevention and response activity.	
New Forest National Park	1. Identify projects for access improvements or promotion that may be eligible for funding through the National Park's small grants scheme or Wiltshire Council's Path Improvement Grants Scheme. 2. Develop projects that will enhance open space for nature conservation and informal public use, in discussion with the National Park Authority (advice and funding available). 3. Make use of the Sustainable Development Fund to improve the sustainability of parish facilities and local businesses (eg renewable energy, local food projects, community recycling). 4. Support the extension of the 40mph New Forest speed limit within the Wiltshire parishes. 5. Help to develop the Blackwater Project, involving local people in improving the environment and water quality of the River Blackwater 6. Actively participate in the parish quadrant meetings as an information exchange and means of raising issues with the National Park Authority. 7. Promote the 'New Forest remembers' project within the parish, recording local knowledge, memories, photographs and artefacts relating to the Second World War	1. Disseminate information about funding and new projects to parishes and groups within and around the National Park. 2. Co-ordinate parish views on the 40mph speed limit and promote to the Highway Authority. 3. Help to raise general awareness about the special character of the New Forest, including the potential impacts of development in nearby areas on the National Park.

Arts, Culture & Leisure

Topic:	Actions for Parish Councils to consider:	Area Board actions:
Mobile library	<ol style="list-style-type: none"> 1. To engage with the Library Service’s biennial mobile library route review to ensure local points are appropriately located. 2. Support continued availability of Mobile Library by local promotion of its schedule. 3. Use the Mobile Library to promote local events. 	<ol style="list-style-type: none"> 1. Promote the Mobile Library route.
Facilities directory	<ol style="list-style-type: none"> 1. Ensure availability of directory of locally-available sports and leisure facilities/clubs. 	<ol style="list-style-type: none"> 1. Produce a community area directory of sports and leisure activities by collating individual PC lists.
Local History and Heritage	<ol style="list-style-type: none"> 1. Identify and act to safeguard local heritage features. 	
Community Asset Transfers	<ol style="list-style-type: none"> 1. Identify opportunities to take on available Wiltshire Council land/buildings under Community Asset Transfer policy. 	<ol style="list-style-type: none"> 1. Continue to support the transfer to the community of WC assets and facilitate the process.

Report to	Southern Wiltshire Area Board
Date of Meeting	5 April 2012
Title of Report	Streetlight Switch Off - Winterslow

Summary

This report deals with the application to switch off street lighting between 24:00hr and 05:30hrs at identified locations in the parish of Winterslow.

Proposal

The Area Board is asked to consider proposals submitted by Winterslow Parish Council to switch off street lighting between 24:00hr and 05:30hrs at locations in the village. The PC has consulted residents and concluded that:

From the data and analysis undertaken it would be the recommendation of this briefing paper is that the Parish council takes forward the option to switch off the street lights in the Village as the majority of those directly impacted are in favour.

The locations provided will be technically assessed by Highways and they will work with the parish council to determine the exact street lights that will be turned off.

Reasons for Proposal

This proposal supports and implements Wiltshire Council's Reducing Unnecessary Lighting Project.

Recommendation

Approve the switching off of selected streetlights in Winterslow subject to technical assessment by Highways in liaison with Winterslow PC.

Report Author	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
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Report to	SOUTHERN AREA BOARD
Date of Meeting	5th April 2012
Title of Report	DOWNTON PARISH COUNCIL'S REQUEST FOR THE RELEASE OF DEVELOPER OFF SITE CONTRIBUTIONS

1. Purpose of the Report

- 1.1. Downton Parish Council has requested the release of developer contribution money to construct a skateboard park at Moot Lane Recreation Ground, Downton.
- 1.2. As the requested amount of £38,400 is greater than £30,000 the area board are requested to confirm their approval of the application.

2. Background

- 2.1. Downton Parish Council is proposing to build a skate board park and have requested £38,400 of developer contributions towards the cost.
- 2.2. As the amount is above £30,000 the request needs the approval of the Area Board

3. Main Considerations

- 3.1. There are sufficient funds ring fenced to Downton Parish to cover the request.
- 3.2. The proposed project complies with the legal requirements of the Planning Agreement governing the offsite contribution.
- 3.3. The Parish Council have obtained or are obtaining the necessary consents to undertake the work.

4. Implications

4.1. Environmental Impact of the Proposals

None

4.2. Financial Implications

The money is ring fenced and will not affect the Council's revenue or capital budget.

4.3. Legal Implications

None

4.4. HR Implications

None

4.5. Equality and Diversity Implications

None

5. **Recommendation**

It is recommended that: The Southern Area Board approve Downton Parish Council's request for £38,400 of developer contribution money towards the cost of constructing a skateboard park at Moot Lane Recreation Ground, Downton.

Ian Brown
Head of Amenity and Fleet.

Report Author: Steve Ibbetson
Technical Services Manager

Tel No: 01380 734272
E-Mail: steve.ibbetson@wiltshire.gov.uk

Appendices: None

Background papers: None

Report to	Southern Wiltshire Area Board
Date of Meeting	5 April 2012
Title of Report	Community Area Grants

1. Purpose of the report:

To ask Councillors to consider an application seeking 20012/13 Community Area Grant Funding:

Application	
Storage shed refurbishment Applicant: Nomansland Cricket Club - £990	Approve £990
Heavy duty gazebos use at Jubilee event and beyond Applicant: Laverstock and Ford Queen's Diamond Jubilee Committee- £1,479	Approve £1,479
Leisure credits scheme for young people Applicant: Youth Advisory Group/ Youth Service - £5,000	Approve £5,000

2. Key figures so far:

Available funds for 2012/13 – **£41,036**

Amount of funding sought for 5 April 2012 - **£7,469**

Amount left if all approved - **£33,567**

3. Main Considerations

- 3.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. There will be at least 5 more rounds of funding during 2012/13, including this meeting. The deadline for submitting applications to the Community Area Manager is about 4 weeks prior to the meeting. For the actual date see: www.wiltshire.gov.uk/southernwiltshireareaboard

4. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

5. Financial Implications

Awards must fall within the Area Boards budget allocated to the Southern Wiltshire Area Board. Grant applications totalling **£7,469** have been received for this meeting.

6. Legal Implications

- 6.1. There are no specific legal implications related to this report.

7. HR Implications

- 7.1. There are no specific HR implications related to this report.

8. Equality and Inclusion Implications

- 8.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

Storage shed refurbishment Applicant: Nomansland Cricket Club	£990
-------------------------------------------------------------------------	-------------

Officer recommendation: Approve £990

This application meets grant criteria 2012/13.

Application demonstrates a direct link to the Community Plan 2010 – 15. Issue number 59 & 61- Support and awareness of facilities and resources and identify need for new facilities.

This project is to fund the costs of refurbishing the cricket club’s storage shed.

The Area Board recognises the need to support and enhance local facilities.

The Parish Council supports the project but is not contributing towards the costs.

If the Board does not fund this project then the community would continue to fundraise.

Heavy duty gazebos use at Jubilee event and beyond Applicant: Laverstock and Ford Queen’s Diamond Jubilee Committee	£1,479
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Recommendation: Approve – £1,479

This application meets grant criteria 2012/13.

Application demonstrates a direct link to the Community Plan 2010 – 15 and the local parish plan in that it provides facilities for a locale vent to bring the community together.

This project is provides funding to purchase heavy duty gazebos for community events. The first use of these gazebos will be at the Laverstock & Ford Queen’s Diamond Jubilee Event in June.

The project has local support. An organising committee is running the event and has support and a funding contribution from the parish council.

The Area Board supports community events that are inclusive. It is also beneficial that this project means that the community has a lasting facility for the village.

If the Board does not fund this project then the community would continue to fundraise.

Leisure credits scheme for young people Applicant: Youth Advisory Group/ Youth Service	£5,000
--------------------------------------------------------------------------------------------------	---------------

Recommendation: Approve - £5000

This application meets grant criteria 2012/13.

Application demonstrates a link to the Community Plan 2010 – 15. As it provides meaningful activities for young people and rewards volunteering in the community.

This project is to fund the costs of running the leisure credits scheme which provides young people with credits for their work in the community that can then be redeemed to go on organised trips.

The Area Board recognises the need to support positive activities for young people. It also recognises that the scheme has worked well in the community area since it was last funded in 2009/10.

The application has been put together in conjunction with the newly established Youth Advisory Group and will be managed by the Youth Service.

If the Board does not fund this project then it might not go ahead as soon as planned as funding would need to be sourced from elsewhere.

Report Author	Tom Bray, Community Area Manager Tel: 01722 434252 E-mail: tom.bray@wiltshire.gov.uk
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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Nomansland Cricket Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Cricket Pavilion Storage Shed Refurbishment.		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The storage shed is essential for ensuring the maintenance equipment, e.g. Lawn mower etc. is kept in a secure facility. The existing shed is nearly thirty years old and due to natural deterioration it is now in need of urgent repair, particularly the roof. The work involves replacing the existing feather edged boarding, structural members as appropriate and the roof. The Club House is located in a picturesque position on the village green, close to the War Memorial. The details of the building can be seen on the clubs web site, www.nomanslandcricketclub.net. , also the attached photograph.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Location		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	28 th February 2012
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	4 th March 2012

Where will your project take place?	Club House, The Green, Nomansland (opposite the Lamb Inn)
When will your project take place?	May - June 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	<p>The deterioration of the Storage Shed has been an ongoing issue for a number of years and raised at the last Annual General Meeting. At this meeting the Committee decided to co-opt the help of our local parish councillor who agreed to provide the essential project management for the programme. The project has been designed to include volunteers from the club and a professional builder. The voluntary contribution has been included in the budget at the agreed rates. Nomansland Cricket Club is run by a committee of volunteers for the benefit of the local community who play and watch cricket on the village green. Matches are well attended and of all ages, including visitors to the New Forest National Park. Village cricket has been played on the green by NCC for nearly ninety years and as it is public space there is no restrictions on who attend. Results are published on the clubs web site and reported in the local newspapers.</p>
How many people will benefit from your project?	150
How does your project demonstrate a direct link to the local community plan for your area? Error! Reference source not found. Please provide a reference/page no.	<p>Southern Community Area Plan 2010 -2015</p> <p>61 Encourage the community to raise awareness of available leisure activities and clubs and identify etc.</p> <p>page 15</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. <p>The village green has been used in SDC publicity literature and has regularly formed the backdrop to articles in the press. Indeed the latest book on Nomansland refers to the cricket scene on the village green and the stunning views towards Landford Wood. The pavilion is annually used by Nomansland Sports Association in their fund raising activities and by the wider community on special occasions. The Cricket Club regularly mobilise a dedicated team of about ten volunteers to maintain the site, so that it is in pristine condition for cricket and visitors. The traditional rural scene of cricket on the village green attracts many visitors and their families from far and wide to enjoy peace and quiet of the countryside, which adds benefit to local community and business. Also outdoor cricket nets have been installed at Nomansland Recreation Ground to improve the performance of the player. The club regularly provide cricket coaching to pupils of the local primary school.</p>	

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	3	Female
25 – 50 years	Male	5	Female
Under 25 years	Male		Female
Disabled People	Male		Female
Black and Minority Ethnic people	Male		Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The refurbished shed will only require the minimum of upkeep in the future, except for the occasional coating of wood preservative which will be carried out by members of NCC

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feedback will be sought through our committee meeting and by surveying users as appropriate. .

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

	Name of Funder	Amount Applied For	Amount Received

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>

4. Information relating to your last annual accounts (if applicable)		
Year ending: 1 st February 2012	Month: 2	Year: 2012
A - Total income:	£ 2890.37	
B - Minus total expenditure:	£2915.11	
Surplus/deficit for year: (A minus B)	£(24.74)	
Free reserves currently held:	£ 858.65	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Grayer & Lovesey Ltd	£ 990	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
Voluntary Labour	£ 250	In kind		£
	£	Voluntary Labour		£ 250
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,240	Total Project Income		£ 250
Total project income B		£ 250		
Total project expenditure A		£1,240		
Project shortfall A – B		£ 990		
Grant sought from Wiltshire Council Area Board		£ 990		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current		Nomansland Cricket Club		

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 09/03/1912

Position in organisation: Vice President

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Laverstock & Ford Queen's Diamond Jubilee Committee		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Laverstock & Ford Queen's Diamond Jubilee Celebration		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Diamond Jubilee is an historic occasion. We aim to capture the imagination and participation of all our residents, their family and the local clubs and societies which help provide the heart beat of our diverse parish communities. We believe that this will provide the platform to encourage new memberships and involvement. We ask you to fund four 3m x 6m Gazebos with sides which will enable arts & crafts + Displays/Static Falconry and provide a lasting enabler for other community events.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	The extensive grounds of Laverstock & Ford Sports Club with access to the Community Farm
When will your project take place?	Sunday 3 June 2012
<p>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</p> <p><i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>The Queen's Diamond Jubilee is of great national, historic, significance and the whole nation is encouraged to participate.</p> <p>Our own recent experience of similar but smaller events combined with the popularity of the community Farm and its open days, demonstrate the community capacity to celebrate and participate.</p>
How many people will benefit from your project?	Potentially 5000
<p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areaboard</p> <p>Please provide a reference/page no.</p>	<p>L&F Parish Plan Page 32 AIM – Develop a Community Spirit within and across the four different communities in the Parish</p> <p>Southern Area Board: Page 15</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

The Parish Council are keen to support the organising committee and have allocated an enabling grant of £500 and appointed a Parish Councillor, Mr Houston, to directly liaise with and support us. He will regularly update the Parish Council.

The use of the Laverstock & Ford Sports Club grounds provides a large area of flat grassed land, together with a larger meadow land with river access. The Laverstock to Bishopdown Cycle/foot/bridleway offers links to other areas including the footpath link to the Community Farm, so providing a wider possibility for exposure of our ongoing village assets. Use of the club house facilities have also been made available.

We have also applied to L&F PC for another Gazebo which will also be retained as a lasting legacy and enabler for other community groups throughout the parish. Sports tournaments also take place and they would be ideal team rooms!

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Income generated can be used as a starter fund for further similar events, via this committee, or other local authorised organising committees.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

A sense of community is how the Parish Plan describes the aim. The organising committee are volunteers who combine time, effort and skills on behalf of the community. Already, ten local clubs and societies have committed to showcase themselves and others are joining. Add the eventual attendance and participation for the overt signs of success. The Gazebos are a lasting legacy/enabler.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Laverstock & Ford Parish Council	£500	£500
Laverstock & Ford Parish Council	£367.20	

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Falconry	£325	Own fundraising/reserves		£2,110
Bouncy Castles	£200	Car Boot		£75
Cakes/Ices/Barbecue	£320	Parish/town council	c	£500
Tombola/FancyDress/Competitions	£155	Tombola/Competitions		£200
Raffle Prizes	£650	Trusts/foundations		£
Event Promotion	£200			£
Licensing - Raffle/Bar etc	£60	In kind		£
Raffle Ticket Production	£250			£
PA/Music/Disco/Sundries	£600	Other		£
Ferret Racing/Face Paints	£125	Parish Council	p	£367
5 Heavy Duty Gazebos (20% Disc)	£1,845			£
	£			£
Total Project Expenditure	£4,730	Total Project Income		£3,252

Total project income B	£3,252
Total project expenditure A	£4,730
Project shortfall A – B	£1,478
Grant sought from Wiltshire Council Area Board	£1478.55
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 8th March

Position in organisation: Secretary

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Southern Wiltshire Youth Advisory Group		
Contact name	Tony Nye		
Contact address	Downton DC4YP, c/o Trafalgar School at Downton, Breamore Road, Downton. SP5 3HN.		
Contact number	07775 410523	e-mail	tony.nye@wiltshire.gov.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Southern Wiltshire Community Area Leisure Credits Scheme		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Leisure Credit Scheme involves young people in undertaking work which we have organised across the Community Area and receiving Leisure Credits which are redeemed for reward trips we organise. The number of Credits a young person receives is based on how hard they worked and how well they worked as part of a team. The two main aims are that i) young people have positive activities to engage with which are educational, developmental and fun and ii) the community benefits from having tasks completed which might not otherwise be done and improvement in intergenerational understanding		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Southern Wiltshire		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date Ongoing	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date Ongoing	No <input type="checkbox"/>

Where will your project take place?	All across the Southern Wiltshire Community Area
When will your project take place?	Ongoing
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	By discussion with young people and local communities including specific projects and parish councils. Young people will benefit from the scheme as it will enable them to develop personal, social and practical skills which will improve their life chances. The principle of working to earn Leisure Credits enables young people to develop a good work ethic as well as ensuring equality between all young people as the only way to access the reward activities is by redeeming credits and so the financial position of the young person and their family is immaterial. By visibly working in the community, young people will be able to challenge many of the negative stereotypes of young people portrayed by the media. This increases intergenerational understanding which is of benefit to the whole community. The fact that the work is being undertaken which improves the environment of local communities is also of great benefit.
How many people will benefit from your project?	Over 50 young people and the whole CA
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	The scheme links to Community Plan points 26, 28, 35, 36, 61, 65, 69 10, 11, 15, 16
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="7"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to fund the project through partnership working and accessing external funds from a variety of sources

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We will know that the project is a success based on the number of young people engaging in the scheme, the feedback of these young people and feedback from the wider community.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Staffing costs	£3,950	Own fundraising/reserves		£
Materials and equipment costs	£1,000			£
Transport costs	£250	Parish/town council		£
Refreshment/food costs	£400			£
Reward trip costs	£4,800	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Youth Service - staff/transport	C	£1,650
	£	Other		£
	£	Curriculum/devolved funding	C	£3,700
	£			£
	£			£
Total Project Expenditure	£10,400	Total Project Income		£5,350

Total project income B	£5,350
Total project expenditure A	£10,400
Project shortfall A – B	£5,050
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Tony Nye

Date: 19/03/2012

Position in organisation: Youth Development Co-ordinator

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

SOUTHERN WILTSHIRE AREA BOARD - Forward Plan 2012/13

Item No. 16

Please note: this is a working document which is subject to change due to availability of relevant Officers/Partners and relevant time scales.

Date	Cabinet Member Attending	Location	Area Board Agenda Main Items and Chairman's Announcements
7 June 2012	Cllr Stuart Wheeler	Coombe Bissett	<ul style="list-style-type: none"> • Appointment of Chairman and Vice Chairman • Appointments to Outside Bodies • Volunteering in Wiltshire • Matters Arising <p>Also - items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
26 July 2012	Cllr Lionel Grundy	Alderbury	<ul style="list-style-type: none"> • Wiltshire Community Bank/Credit Union • 10 year Capital Strategy • Matters Arising <p>Also - items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>
27 September 2012	Cllr John Thomson	Pitton	<ul style="list-style-type: none"> • Matters Arising <p>Items including Partner and / or Parish Council Updates, Local Issues and Community Area Grants.</p>

Community area manager: Tom Bray (tom.bray@wiltshire.gov.uk)
 Democratic services officer: Lisa Moore (lisa.moore@wiltshire.gov.uk)
 Service director: Tracy Carter (tracy.carter@wiltshire.gov.uk)

